

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: 53 Corbett St.
Time: Thursday, July 9, 2026, at 7p.m.
Present: Susan Layard, Brenda Willows, Lydia Bell-Gradon, Tom Cruikshank, Brian Buttery, Malcolm Pike, Susan Carmichael

Regrets: Katherine McHarg, Greg Cooper, Jenny Wadds

Guests: Laura Antonik

CALL TO ORDER: 7:00 p.m.

LAND ACKNOWLEDGEMENT-

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Brenda/Tom.) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of June 11, 2026
(Susan L./Brenda.) **CARRIED**

BUSINESS ARISING FROM MINUTES: none

CORRESPONDENCE:

- Jayne Dunsmore requesting a new plaque – has one from L.A.C.
- Port Hope requesting a letter from ACO re: Central School

CHAIR'S REPORT: Brian

- Letter sent to council regarding recent purchase of Central School
- Tragic but not wholly unexpected fire at Nicholson File Factory
- Dennis Hogarth's first letter sent ACO Inc, no real response, working group on July 7th
- Planning meeting held for summer social and e-blast informing members sent out
- Still lots of questions about how to proceed with membership
- Meeting with Albert Schultz re: proposed Bell Tower
- Meetings with Les Andrews and Mayor Olena re: proposed Planning Advisory Committee (Chris Wallace lead)
- Steering committee working on structure of NFP and Charity, some progress

TREASURER'S REPORT: Brenda Willows - via email

- Jan to June –
 - Income \$33,438 (including Auction \$25,836)
 - Expenses - \$113,558 (including Grants \$103,000)
 - Net (\$80,120)

ACO PORT HOPE TRANSITION – Brian

- Working Group – July 7th
 - 3 branches attended with not much accomplished – Branch will be invited individually to express their concerns
- No response from ACO Inc – re Letter requesting clarification on several items

COMMITTEE REPORTS:

- **Advocacy – Susan Layard**
 - An update was provided on 65 Ward St., 39 Pine St. N., File Factory and a summary of the Planning Advisory Committee meeting with the Les Andrews, Mayor and Desta
 - Advocacy Committee was asked by Albert Schultz to attend a meeting re: Proposed Bell Tower on Lakeshore – ACO preparing a written response
- **ACO Matters - Patsy Beeson – Deadline – Aug 28,2026**
- **Auction – Brian Buttery**
 - Auction – still receiving items without soliciting
- **Education – Katherine McHarg – No Report**
- **Grants – Susan Carmichael- No Report**
- **Marketing/Communications - Laura Antonik – No Report**
- **Membership – Lydia Bell-Gradon**
 - Membership around 500 with a few new members
 - Website should be updated to reflect the pending transition
- **OTHER BUSINESS – None**

MEETING CONCLUDED: 8:30 pm

NEXT MEETING: Tuesday August 4, 2026, at Caretaker's Cottage

Minutes recorded by Susan Carmichael