

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, June 11, 2026, at 7p.m.
Present: Susan Layard, Brenda Willows, Lydia Bell-Gradon, Tom Cruikshank, Brian Buttery,
Malcolm Pike, Susan Carmichael
Via Telephone: Katherine McHarg

Regrets: Greg Cooper, Jenny Wadds

Guests: Patsy Beeson, Bruce Bowden, Laura Antonik

CALL TO ORDER: 7:00 p.m.

LAND ACKNOWLEDGEMENT-

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda with an addition to Item # 10 – ACO Inc. Update
(Lydia/Susan L.) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of April 30, 2026
(Brenda/Susan L.) **CARRIED**

BUSINESS ARISING FROM MINUTES: none

CORRESPONDENCE: Thank you from Connect for the donation for the Silent Auction

CHAIR'S REPORT: Brian

- Annual Meeting on May 7 – sold out included Bluestone Award to Laura Antonik, Blaise Gaetz and The Marion Garland Award to David Watson, Presentation of the upcoming changes from ACO Inc.
- Walking Tours have started.
- Auction – huge response with 118 bidders and a gross of \$27,000.
- ACO Inc. informed of our intention to work towards Affiliate status but many questions about the process including leases, insurance, finances, etc.
- Membership –At the AM, it was announced that members would receive a free year in the new organization, a formal announcement should be made

TREASURER'S REPORT: Brenda Willows - No Report

ACO PORT HOPE TRANSITION TO AFFILIATE STATUS

- **ACO INC. Update – Susan L. via email**
 - One branch has not decided between Affiliate and Associate status
 - ACO Inc. Board Meeting Jun 13 to vote on bylaw amendments to support new structure
 - Wind down process to be discussed.
 - Membership communication
- **Membership and Fees**
 - Renewals to be suspended effective June 30, 2026. Small committee to be formed to provide a recommendation at the next Board Meeting (Lydia, Susan C. and Brian)

- **Draft Letter To ACO- prepared by D. Hogarth**
 - It was agreed that more information is required from ACO Inc. on the workings of Affiliate status – letter to be edited and sent before June 30th
 - It was agreed that members should be provided more information and given an opportunity to express their sentiments.

COMMITTEE REPORTS:

- **Advocacy – Susan Layard**
 - An update was provided on the File Factory, 65 Ward St., Carlyle Condos, 39 Pine St. N.
 - Brian to join Chris Wallace in meeting with the Mayor regarding the Planning Advisory committee.
 - A Councillor's Questionnaire will be developed for the upcoming election.
- **ACO Matters - Patsy Beeson – Deadline – September 4th**
- **Auction – Brian Buttery**
 - Auction – highly successful Gross \$27,000
- **Education – Katherine McHarg via email**
 - Walking Tours – 6 scheduled over 12 Saturdays
- **Grants – Susan Carmichael- No Report**
- **Marketing/Communications - Laura Antonik – No Report**
- **Membership – Lydia Bell-Gradon – No Report**
- **OTHER BUSINESS – None**

MEETING CONCLUDED: 8:30 pm

NEXT MEETING: Thursday July 9, 2026, at Caretaker's Cottage

Minutes recorded by Susan Carmichael