

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, April 2, 2026, at 7 p.m.
Present: Katherine McHarg, Susan Layard, Brenda Willows, Lydia Bell-Gradon, Brian Buttery, Greg Cooper
Regrets: Tom Cruickshank, Malcolm Pike, Susan Carmichael, Jenny Wadds
Guests: Patsy Beeson

CALL TO ORDER: 7:01 p.m.

LAND ACKNOWLEDGEMENT: Susan Layard

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Katherine/Lydia) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of March 5th, 2026
(Susan L/Lydia) **CARRIED**

BUSINESS ARISING FROM MINUTES: none

CORRESPONDENCE: Request for research information from Ted Rafuse regarding the Little Station

CHAIR'S REPORT: Brian Buttery

- March 26 Education Committee Meeting - walking tours sales ready to launch
- Annual Meeting to take place Thursday, May 7th in the Sculthorpe Room at the Capitol from 7:00 to 9:00 p.m. Topics to include ACO Inc.'s new organizational structure following the decision on April 24. Financial report to our members and Bluestone/Marion Garland Awards to be presented. The event is free but requesting members register attendance on Eventbrite due to the room's 90 person capacity.
- Advocacy for 65 Ward Street - letter writing campaign in support of Chris Wallace's letter to Council to try and get them to enforce inspections of the interior of 65 Ward Street (to avoid further damage to the historic hospital due to demolition by neglect).
- Spring Auction - to be held at the Town Park Recreation Centre on May 31st, 2026

TREASURER'S REPORT: Brenda Willows via email report and presentation

- presented and discussed 2025 Financial Statements

COMMITTEE REPORTS:

- **Advocacy** – Susan Layard
Discussed the heritage properties at 65 Ward Street, 121 Cavan Street and 86 John Street
- **ACO Matters** - Patsy Beeson
Articles due - April 3 (tomorrow)
- **Auction** – Brian Buttery
Auction date set for Sunday, May 31st, 2026 with a full Chapel of donated items.
- **Education** – Katherine McHarg
Presented list of spring events, including Connect (April 15), Don Mikel's book lecture (April 18) and the spring walking tours. Next meeting: Thursday May 14th at 4 p.m.
- **Grants** – Susan Carmichael via Katherine McHarg
Grant application from Sandbox Investments, Adam Abbasakoor at 90-92 Walton Street for the replication of 10 upper floor windows in two of the buildings in the Quinlan Block: quote from Ridley Windows for \$44,105.35 HST, 5,733.70 = \$49,839.05
MOTION: The Grants Committee recommends a grant of \$16,600 towards the reproduction and installation of ten windows at 90-92 Walton Street (This is contingent on approval from HPH for the windows and advising/approval from the other building owners in the Quinlan Block). (Brenda/Greg) **CARRIED**
- **Membership**- Lydia Bell-Gradon
Follow-up on renewals continues.

OTHER BUSINESS: none

MEETING CONCLUDED: 8:19 pm

NEXT MEETING: Thursday April 30, 2026

Minutes recorded by Katherine McHarg