

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: 53 Corbett St. Port Hope
Time: Thursday, January 8, 2026, at 7p.m.
Present: Katherine McHarg, Susan Layard, Brenda Willows, Lydia Bell-Gradon, Tom Cruickshank, Greg Cooper
Brian Buttery – Via Zoom

Regrets: Malcom Pike, Jenny Wadds

Guests: Laura Antonik, Susan Carmichael

CALL TO ORDER: 7:08 p.m.

LAND ACKNOWLEDGEMENT-

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Lydia/Tom) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of December 4, 2025
(Brenda/Lydia) **CARRIED**

BUSINESS ARISING FROM MINUTES: none

CORRESPONDENCE: Hibernate has requested ACO participation

CO-CHAIR'S REPORT: Susan Layard

- Heartfelt thank you to those that made the holiday party a success – Allison Doyle for hosting the party, Darlene King and Shirley Richardson and team for superb organization and Jenny Wadds, Lydia Bell-Gradon and Brenda Willows for the handling of the Eventbrite ticket sales.
- Nominations Committee – Susan Layard, Katherine McHarg, Trish Doney and Brian Buttery propose the following slate for 2026-2027
 - Past Co-Chairs – Katherine McHarg, Susan Layard
 - Chair – Brian Buttery
 - Treasurer – Brenda Willows
 - Secretary (Temporary) – Susan Carmichael
 - Directors – Tom Cruickshank, Greg Cooper, Lydia Svenningson, Malcom Pike, Jenny Wadds

MOTION: To approve the proposed slate
(Lydia/ Brenda) **CARRIED**

TREASURER'S REPORT: Brenda Willows via email

Highlights include:

- Draft Statements for year end December 31, 2025 – with bank balance of \$59,240 and Investments of \$224,229.
- Grants paid - \$90,000.

COMMITTEE REPORTS:

- **Membership- Lydia Bell-Gradon**
 - 500+ memberships with robust renewal

- **Advocacy – Susan Layard**
 - 65 Ward St. - OLT Case Management on January 16, 2026 – Bruce Bowden will represent ACO as a participant
 - HPH developing work plan for 2026

- **ACO Matters -Patsy Beeson via Susan Layard**
 - Deadline January 23, 2026
 - Grants to provide some before and after pictures of current projects

- **Auction – Brian Buttery**
 - Donations coming in at record pace
 - No date set for Auction

- **Education – Katherine McHarg**
 - No Report

- **Grants – Susan Carmichael**
 - Grants Meeting held on Friday December 12, 2025, with the following:
 - Grant Application – 105 Walton St. – 2392267 Ontario Ltd. – Dave Watson
 - 99-101 Walton St. has been completed
 - This store front will be renovated to the same look and standard as its adjacent building
 - Architectural drawings from Phil Cater were provided
 - Quote include:
 - Henderson Construction - \$81,695.00 plus HST =\$92,315.35

Motion: The Grants Committee recommends a grant of \$30,000. towards the renovation and restoration of the storefront at 105 Walton St.

(Susan C/Brenda)

CARRIED

- **Marketing/Communications - Laura Antonik**
 - It was agreed Maintenance on the website to be completed with a cost of less than \$1000.00

- **OTHER BUSINESS**
 - **None**

MEETING CONCLUDED: 8:08 pm

NEXT MEETING: Thursday February 5, 2026

Minutes recorded by Susan Carmichael