

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage

Time: November 6, 2025, 7:00 p.m.

Present: Katherine McHarg, Susan Layard, Brenda Willows, Brian Buttery, Malcolm Pike, Greg Cooper, Lydia Bell-Gradon,

Regrets: Tom Cruickshank, Jennifer Wadds

Guests: None

CALL TO ORDER: 7:00 p.m.

LAND ACKNOWLEDGEMENT: Katherine McHarg

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to approve agenda
(Lydia/Greg) **CARRIED**

MINUTES:

MOTION: to approve minutes of October 2nd, 2025 meeting
(Malcolm/Brenda) **CARRIED**

BUSINESS ARISING FROM MINUTES: None

CORRESPONDENCE:

- No major correspondence

CHAIRS' REPORT: Katherine

- The book launch and talk for Dan Schneider and Lynne diStefano's book "The Ontario Cottage - Perfect of its Kind" was well attended at the Sculthorpe Room in the Capitol Theatre
- A reminder that the ACO Auction is coming up on Sunday, November 9th. Thanks to Brian Buttery and Blaise Gaetz for their hard work thus far.
- The Holiday Party is confirmed for December 5 at Hill and Dale, Allison Doyle's house. Notice has gone out in the ACO Matters newsletter. Tickets will be \$55 on Eventbrite

TREASURER'S REPORT: Brenda Willows

- Report was circulated for the period January 1 - September 30, 2025

COMMITTEE REPORTS

ADVOCACY: Susan Layard

Highlights include:

- Special Council Meeting on November 12 to receive a presentation to change the anticipated use of the property at 138 Hope Street
 - Notice from OLT - appeal process for 65 Ward Street may be starting up again
- Designation updates - two new properties applying for designation

AUCTION COMMITTEE: Brian Buttery

- Auction: over 200 items and huge tag sale
- Adam from Queenies will provide the food.

EDUCATION: Katherine McHarg

- Walking tours – have finished for 2025 with excellent enrolment
- Trinity College – service learning is confirmed for Week Without Walls for early December (three days)

- Will continue to compile paper archives to scan into new digital archive with students
- New idea - use the archival material to create 5-10 Instagram reels promoting heritage properties in our community

GRANTS COMMITTEE: Katherine McHarg for Susan Carmichael

- ACO Port Hope Banner is going up at the scaffolding at Dane and Jute for the window work

MARKETING/COMMUNICATIONS:

- No report

MEMBERSHIPS: Lydia Bell-Gradon

- Currently 519 members, some technical issues with data base and IT

OTHER BUSINESS: None

MEETING CONCLUDED: 8:05 p.m.