

**ARCHITECTURAL CONSERVANCY ONTARIO PORT HOPE BRANCH  
MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

**Date:** May 2, 2024

**Place:** Caretakers' Cottage

**Time:** 7:00 p.m.

**Present:** Laura Antonik, Lydia Bell-Gradon, Brian Buttery, Tom Cruikshank, Susan Layard, Katherine McHarg, Ian McKay, Marina Smirnova, Jenny Wadds, Brenda Willows, Pasty Beeson

**Regrets:** None

**Call to Order:** 7:00 pm

**Land Acknowledgement**

**Declaration of Conflict of Interest:** None

**Approval of Agenda:** **Motion** to approve Agenda - (propose: Brenda, second: Laura) **Carried**

**Adoption of Minutes of Meeting of April 4, 2024:** Motion to adopt Minutes – (propose: Lydia, second: Brenda) **Carried**

**Business Arising from the Minutes:** None

**Correspondence:**

- Student contacted ACO looking for volunteer opportunities. Katherine has followed up.
- Much correspondence complimenting the success of the auctions.

**Chair's Report:** Katherine McHarg and Susan Layard

- **April Auction month** – live and online, plus launch of 60th anniversary celebration, successful adjunct: ACO marketing including membership, publication sales, etc. Congratulations and thanks to both groups.
- **Summer BBQ:** To be hosted at Phil Carter's house, 200 Bruton St on July 25. This event is meant as a thank you to members and volunteers. Marina Smirnova and Marie Lalonde will be co-chairing the committee.
- **Walking tours:** Begin this Saturday. Registration ticking upward.
- **ACO Ontario Provincial Council meeting:** Susan Layard attended this meeting on April 20, 2024. AGM for ACO Central is upcoming, date tbc.
- **Colouring Book:** launched and now for sale at Furby House Books (\$10). All the local schools and the library were provided with 6 copies. Official launch of colouring book – May 16th at 6:30 p.m. at the Port Hope Library
- **Planning Talks by Municipality at the Library:** three part series which we will help to promote (part one is Heritage Permits with Todd Davis)
- **Bruce Bowden:** Bruce was presented with a book donation to the library in his name (Jackson's War) to thank him for his service as Chair and Past Chair of the ACO Port Hope Board of Directors.

**Treasurer's Report:** Brenda Willows

- UPDATE to emailed report: Revised net profit from live auction \$9961

**Committee Reports:**

- **Advocacy:** Susan Layard –
  - File factory: 30-day appeal period has expired. Decisions around the timing and extent of demolition are pending. ACO Port Hope may request follow-up with the Municipality
  - Draft Property Standards bi-law: provided suggested changes to the Municipality.
  - Heritage Port Hope: new committee has been announced. No aspects of the role that are at council's discretion seem to have been changed. Todd Attridge will be the chair of HPH
  - 65 Ward St: no news
- **60th Anniversary:** Jenny Wadds – successful launch at the auction, Michael Penney working with Critical Mass to launch a child's sketching tour.
- **Bus Tour/Newsletter:** Patsy Beeson – Bus tour was a huge success. Newsletter deadline is May 17th.
- **Communications/Marketing:** Katherine McHarg – investigating ways to extend reach of social marketing. Laura reported on website statistics which are up.
- **Education:** Katherine McHarg – next meeting tomorrow at noon. PHHF investigating potential scholarship for students. Walking tours launch this Saturday. Exploring potential options for educational talks and events.
- **April Auction:** Brian Buttery – live auction was a resounding success with positive response from the community.
- **Next Gen:** no report
- **Membership:** Successful membership booth at live auction (4 new) and a past member will be rejoining

**Other Business:** Brenda on behalf of Susan Carmichael. New grant application for 202 Walton Street which meets grant application requirements. Total estimate for the work is over \$200,000.

**Motion:**The grant committee recommends a grant of \$35,000 including HST be given to Ted Filip at 202 Walton St. to restore/repair exterior brick work including paint removal, chimney and parapets rebuilds.

**Motion** to approve - (propose: Brenda, second Tom) **Carried**

**Meeting Conclusion:** Meeting adjourned 8:10 p.m.