

**ARCHITECTURAL CONSERVANCY OF ONTARIO PORT HOPE BRANCH  
MINUTES OF MEETING OF THE BOARD OF DIRECTORS**

**Date:** June 6, 2024

**Place:** Caretaker's Cottage

**Time:** 7:00 p.m.

**Present:** Laura Antonik, Lydia Bell-Gradon, Brian Buttery, Tom Cruikshank, Susan Layard, Katherine McHarg, Marina Smirnova, Jenny Wadds, Brenda Willows, Phil Goldsmith

**Regrets:** Ian MacKay, Patsy Beeson

**Call to Order:** 7:00 pm

**Land Acknowledgement**

**Declaration of Conflict of Interest:** None

**Approval of Agenda:** Motion to approve Agenda - (Propose: Lydia, second: Katherine) - carried

**Adoption of Minutes of Meeting of May 2, 2024:** Motion to adopt Minutes – to be completed by electronic vote or at next meeting.

**Business Arising from the Minutes:** None

**Correspondence:** None

**Chair's Report:** Katherine McHarg and Susan Layard

**April Auction month:** Net \$20,000 from these events. Thanks to Brenda for her hard work finalizing the finances for these auctions.

**Summer BBQ:** Will be at the house of Phil Carter and Sheilagh Fletcher on July 25 at 5:30 p.m. This event is meant as a thank you to members and volunteers. Marina Smirnova and Marie Lalonde will be co-chairing the committee.

**ACO Central:** Some concern expressed by other ACO branches re: the continuing deficit situation of our governing body. AGM has not yet been scheduled.

**Walking tours:** May tours were very well attended. First tour had 8 guests, 2<sup>nd</sup> had 10, and 3<sup>rd</sup> had 21 guests. Consider expanding into June next year. Thank you to guides – Jane Watanabe, Lois Brown, and Brian Buttery. Tours resume in August and run into first week of October.

**File Factory:** Council stood by pledge not to demolish all of Block 2. Cavan street is now open. The advocacy at council by the ACO members was impactful for achieving this.

**Colouring Book:** Launched May 16 at the library. Books are selling well.

**60th Anniversary:** Publications for this milestone are progressing.

**Newsletter:** Thanks to Patsy for her hard work on the recent ACO Matters.

**Communications/Marketing:** Laura has assumed the role of chair of the Communications/Marketing committee. Much of the impact we have is through Laura's communication and design work. Thanks as well to Lydia for consistently sending out eblasts.

**Membership:** Thanks to Lydia for her tireless work keeping the membership up to date.

**TCS Student:** The Board attended a tour of TCS this week offered by our new student volunteer. She has been connected to the next generation working group.

**Treasurer's Report:** none

**Committee Reports:**

**Advocacy:** Susan Layard

File Factory: discussions are underway to develop strategies for protecting the heritage value of this designated property.

**60th Anniversary:** Jenny Wadds

Events are on track. Potential for adding a fall "wrap up" event and also exploring involvement in the July 1 parade.

**Bus Tour/Newsletter:** Patsy Beeson

Patsy sent word that she has ideas for the Bus Tour for next year.

**Communications/Marketing:** Laura Antonik

Report sent. Several website users outside of Canada. Noted a spike in users on May 31 due to file factory May update. Largest performer was walking tour followed by home page, file factory, colouring book.

**Education:** Katherine McHarg

Report sent. Walking Tour sales were excellent for the Spring season. Potential for a group trip to Picton to hear Tom Cruikshank speak.

**Grants report:** Susan Carmichael by email.

**BBQ:** Marina Smirnova

Planning underway for BBQ, information for signing up for BBQ will be posted on the website, volunteer sign up is ongoing.

**Next Gen:** Marina Smirnova

Planning of interesting activities for Next Gen underway.

**Membership:** Lydia Bell-Graydon

Four new members but there have been challenges getting information from ACO Central.

**Other Business:** Community photo at St. Mark's Church, June 9th at 12:15 p.m., to benefit heritage restoration of the church.

**Meeting Conclusion:** Meeting adjourned 8:31 p.m.