

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, February 1, 2024, at 7p.m.
Present: Ian Mackay, Katherine McHarg, Susan Layard, Brenda Willows, Lydia Svenningson, Jenny Wadds, Bruce Bowden, Bill Bickle and Susan Carmichael

Regrets: Tom Cruickshank, Laura Antonik, Janet Eby and Phil Carter

Guests: Phil Goldsmith, Patsy Beeson

CALL TO ORDER: 7:00 p.m.

LAND ACKNOWLEDGEMENT-

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Jenny/Bill) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of January 11, 2023
(Brenda/Lydia) **CARRIED**

BUSINESS ARISING FROM MINUTES: none

CORRESPONDENCE: none

CHAIR'S REPORT: Ian MacKay

- Annual meeting- All Award Recipients informed and accepted. Speaker confirmed and will allow filming of his presentation. 2 Blue Shirts will film the speaker.
- A big thank you to the Directors leaving the Board, Janet Eby, Bill Bickle, Susan Carmichael, and Bruce Bowden. ACO will donate a library book in honour of Bruce and his contribution.

TREASURER'S REPORT: Brenda Willows via email

- Draft Statements for year end December 31, 2023 - with bank balance of \$55,858 and Investments of \$200,000.

MOTION: To approve the Financial Statements as presented
(Susan C./Ian) **CARRIED**

- 2024 Budget provided

MOTION: To approve the Budget as presented
(Katherine/Susan L.) **CARRIED**

COMMITTEE REPORTS:

- **60th Anniversary-** Jenny Wadds/Bill Bickle via email

Highlights include:

- A Logo designed by Laura will be used during the year- awaiting approval from ACOntario
- Main objectives will be to increase fundraising and donations, acquire new members and grow general awareness among non-member residents.
- The group has identified five initiatives/projects that will be further developed for Board approval.
- They are looking for additional volunteers to help run these individual projects.

- **Advocacy - Bruce Bowden/Susan Layard via email**

- 65 Ward St. - OLT denied the Demolition Permit of February 2022 was still valid.
- Penryn Wood - all trees removed, waiting for the Heritage Impact Assessment to be submitted

- Interventions to Protect- ACOntario website updated to include 65 Ward St. Opera House and the Little Station along with Penryn, Sylvan Glen Bridge, Dreamers and the Waterfront and Riverwalk.
- Meeting held in January addressed the following:
 - File Factory
 - Penryn
 - Ward 2 properties
- **Bus tour/ Newsletter -Patsy Beeson**
 - Bus tour- end of April - Cobourg is the organizer
 - Next Newsletter end of May or first of June
- **Communications/Marketing- Bill Bickle via email**
 - Highlights include:
 - Marketing group supports the Board and all the committees
 - Next year the focus will be on the 60 Anniversary
 - Kathryn will continue with the social media and Lydia will continue with Eblasts
- **Education - Kathryn McHarg via email**
 - Highlights include:
 - Lee Caswell will run a “Antique Roadshow” booth at the Auction
 - Walking Tour Schedule set and a marketing plan developed
- **Nominations - Ian Mackay**

MOTION: To approve an extension of 1 year for Ian Mackay
(Brenda/Jenny)

CARRIED

- **OTHER BUSINESS** - none

MEETING CONCLUDED: 7:45 pm

NEXT MEETING: Thursday March 7, 2024

Minutes recorded by Susan Carmichael