

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, January 11, 2024, at 7p.m.
Present: Ian Mackay, Katherine McHarg, Susan Layard, Brenda Willows, Lydia Svenningson, Janet Eby, Jenny Wadds, Bruce Bowden, and Susan Carmichael

Regrets: Bill Bickle, Tom Cruickshank, Laura Antonik, Phil Carter

Guests: Phil Goldsmith, Marina Smirnova

CALL TO ORDER: 7:00 p.m.

LAND ACKNOWLEDGEMENT-

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda with the addition of NextGen to Committee Reports
(Lydia/Susan L.) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of December 7, 2023
(Katherine/Brenda) **CARRIED**

BUSINESS ARISING FROM MINUTES: none

CORRESPONDENCE: Brenda presented the following:
Christmas Card from CatsMedia and Letter from Enbridge to change the meter

CHAIR'S REPORT: Ian MacKay

- MacKenzie Heating serviced the furnace at the Caretaker's cottage and several issues were identified: Wall surrounding furnace needed to be rebuilt (completed) and mice/squirrels have invaded- Pest control will be required
- Annual Meeting – February 22, 2024 – Sculthorpe Theatre – Capitol Theatre – Speaker and Refreshments organized
- Nominations –
MOTION: The Nomination Committee recommends Brian Buttery as a new Director to the Board
(Ian/Lydia) **CARRIED**
- Port Hope Archives has merged with Northumberland County. It will keep its current location in Port Hope along with all its archival documents.

TREASURER'S REPORT: Brenda Willows via email

Highlights include:

- Draft Statements for year end December 31, 2023 – with bank balance of \$55,858 and Investments of \$200,000
- Repair and Restoration of Little Station - \$70,989 has been recorded as a fixed asset
- Memberships increased
- Grants paid of \$75,300 and outstanding approved grants of \$104,700

COMMITTEE REPORTS:

- **Advocacy – Bruce Bowden/Susan Layard via email**
 - 65 Ward St. -Awaiting decision from OLT on whether the Demolition Permit of February 2022 is still valid.
 - Penryn Wood – all trees removed, waiting for the Heritage Impact Assessment to be submitted
 - File Factory- Meeting with owner and Todd Davis, Phil Goldsmith and Ian Mackay on January 8th to explore possible outcomes for the site. Owner has just listed the property and another meeting between town and owner will occur soon.

- **60th Anniversary- Jenny Wadds**
 - Committee just formed and exploring ideas for a celebratory event and other commemorative items

- **HPH –Marie Jones – via email**
 - HPH has disbanded effective Dec 31, 2023, and currently looking for new members
 - Marie Jones has resigned from the committee

- **ACO Matters -Patsy Beeson via Susan Carmichael**
 - Deadline January 19, 2023

- **NextGen – Marina Smirnova**
 - Marina is currently the Cobourg Heritage Planner and will be joining as Committee Chair of NextGen. Marina introduced herself and her passion for heritage. She is liaising with NextGen in Toronto and hopes to attract some young professionals to our membership.

- **OTHER BUSINESS**
 - **PHHF– Phil Goldsmith** – presented the background, mandate and Executive changes at PHHF as well as any new fund raising activities.

MEETING CONCLUDED: 8:25 pm

NEXT MEETING: Thursday February 1, 2024

Minutes recorded by Susan Carmichael