

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, December 7, 2023, 7p.m.
Present: Katherine McHarg, Susan Layard, Brenda Willows, Lydia Svenningson, Janet Eby, Bill Bickle, Bruce Bowden, and Susan Carmichael

Regrets: Ian MacKay, Tom Cruickshank, Laura Antonik, Jenny Wadds, Phil Carter

Guests: Phil Goldsmith

CALL TO ORDER: 7:00 p.m.

LAND ACKNOWLEDGEMENT-

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda with the addition of Communications/Marketing Report from Bill Bickle (Lydia/Bruce) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of November 2, 2023 (Brenda/Lydia) **CARRIED**

BUSINESS ARISING FROM MINUTES: none

CORRESPONDENCE: None

CHAIR'S REPORT: Ian MacKay via email

Highlights include:

- Little Station – work complete. Critical Mass received a grant of \$39,000 from Cultural Spaces to contribute towards the restoration and repair of the Little Station
- Walton Hotel – Unveiling on Nov 27th with many photos and positive momentum on the street.
- Leases on Caretaker's Cottage and chapel are under review and should be signed in the next few weeks
- Live Auction will return next year in April 2024 under the direction of Brian Buttery and Blaise Gaetz
- Marina Smirnova (Cobourg Heritage Planner) will head up - Next Gen
- Christmas Party a great success with many thanks to Anna Gray, Jane Watanabe and Shirley Richardson
- Marc Halle (Co President of CCXA) will be the guest speak for the Annual Meeting – Feb 22, 2024

TREASURER'S REPORT: Brenda Willows via email

Highlights include:

- Little Station – final cost was \$70,988 (Not including HST) – Grant to be received from Critical Mass of \$39,281.
- Grants – Paid a Grant of \$12,500 to Tim Badgley and Dean Howlett – Outstanding approved grants totalling \$104,700
- \$50,000 GIC redeemed
- Christmas Party netted \$2,574
- Auction in November netted \$8,691- funds to be received.

COMMITTEE REPORTS:

- **Advocacy – Bruce Bowden/Susan Layard via email**
 - 65 Ward St. -Awaiting decision from OLT on whether the Demolition Permit of February 2022 is still valid.
 - File Factory- Advocacy giving it consideration

- **Grants – Susan Carmichael via email**
 - Tim Badgley and Dean Howlett –25 John St. - 14 new windows installed and a grant of \$12,500. paid
 - Brenda and Jody Fiske – 54A Walton St. -Windows have been replicated but installation will not be until early April 2024.
 - Will Ryan/Sean Campbell – Walton Hotel -79-81 Walton St.-Work completed on the brick cleaning and painting of the windows. Unveiling of the building on Nov 27th.
 - Recent Requests for Grant Applications
 - Tova White – Holton Flowers – 62 Walton St. – windows on the 2nd and 3rd floors

- **HPH –Marie Jones – via email**
 - Highlights include:
 - Awaiting final designation report for Union Cemetery, Caretaker’s Cottage, and Deadhouse
 - Octagon listing report to be submitted in December
 - 118 Walton St – no response from owners re: painting exterior without Heritage permit
 - Only 1 sandwich board allowed per business – some in violation

- **OTHER BUSINESS**
 - **Communications/Marketing – Bill Bickle**
 - Grants section of the website will include pictures of the recent recipients of grants
 - 60th Anniversary Committee formed
 - Recent Survey completed by 64 members indicated they are happy with communications but would prefer eblasts monthly
 - **Annual Meeting – Susan Carmichael** – Thursday Feb 22, 2024 – Capitol -Sculthorpe Theatre is available for rent at \$550. plus, HST Including technical support, etc.
 - St. John’s Anglican Church is not available
 - **Little Station – Phil Goldsmith** – Sheila Pethick has provided more information on the history of the Little Station. Her great grandfather, Joshua McMahon had purchased the Little Station and moved it to his home on Smith St. She has provided some pictures.

MEETING CONCLUDED: 7:55 pm

NEXT MEETING: Thursday January 11, 2024

Minutes recorded by Susan Carmichael