

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: ZOOM
Time: Thursday, May 5, 2022 7p.m.
Present: Bruce Bowden, Katherine McHarg, Brenda Willows, Bill Bickle, Susan Layard, Lydia Svenningson, Janet Eby and Susan Carmichael

Regrets: Ian MacKay, Laura Antonik, James Grainger, Phil Carter

Guests: Phil Goldsmith, Patsy Beeson, Marie Jones

CALL TO ORDER: 7:00 p.m.

LAND ACKNOWLEDGEMENT- Bruce Bowden

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Bill/Brenda) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of April 7, 2022
(Janet/Brenda) **CARRIED**

BUSINESS ARISING FROM MINUTES – The following item is still outstanding:

1. ACO should complete the obligation of providing \$200,000 in restoration support for the Opera House – email to HopeTowns outlining the next steps- Letter of Understanding that will be reviewed by ACOntario and CRA - HopeTowns will issue a tax receipt

ACTING CHAIR’S REPORT: Bruce Bowden via email

- Advocacy has been active, Susan Layard will report
- Participated in municipal briefing meeting on the Lion’s Centre sector

TREASURER’S REPORT: Finance Committee -Brenda Willows via email

- GIC will be redeemed to pay the \$200,000 to HopeTowns and the balance re-invested in several flexible financial instruments
- Financial statement presented as of March 31, 2022
 - Revenue - \$10,329 and Expenses -\$4204 - in line with Budget
 - Bank Balance - \$84,000

COMMITTEE REPORTS:

- **ADVOCACY – Bruce Bowden/Susan Layard via email**
 - Penryn Estate Cultural Heritage Landscape – Mason Homes submitted an Opinion Letter instead of a full Heritage Impact Assessment (HIA)– ACO Port Hope sent a letter to the Mayor and Council about the lack of an HIA and concerns for the existing property and buildings (attached to report)
 - Meeting held with Todd Davis, G. Burns, S. Stickley, C. Wallace and J. Zednik outlining all concerns
 - Tribunal is scheduled for June 22, 2022 and ACO Port Hope has been granted Participant’s Status
 - Suggested ACO Port Hope speak with AON and Mason Homes

- Listing Project – Notice of Intent to Designate approved at Council on April 26 for 10 Armour St., 46 Dorset St. E., 18 Princess St.
 - First Shortlist approved by HPH will go to Council in June and the undesignated Penryn buildings were placed at the top of the list – Lilac Lodge, Farm House, Small Barn and Red Shed.
- **COMMUNICATIONS/MARKETING: Bill Bickle via email**
 - Update on the following:
 - Website – Phase 1 complete – in review for errors etc.
 - Eblast process – expect monthly updates, review of the process
 - Auction – will attend Auction pick-up to hand out ACO informational cards
 - Collaborated with St. Mark’s Heritage Foundation and House Tour on 3 videos
 - Spencer Watson will provide marketing support for the summer months
 - Review of all ACO print materials
- **HPH – Marie Jones**
 - Wesleyville Village – 4 buildings will be put on short list for the Listing Registry
 - Open House to be held in September for building owners on the Listing Registry
 - Formal Heritage Listing Registry to be endorsed and adopted by Council in June
 - Discussion on the Port Hope process for Heritage designation
- **OTHER BUSINESS - none**

MEETING CONCLUDED: 8:30 pm

NEXT MEETING: Thursday June 2, 2022 via ZOOM

Minutes recorded by Susan Carmichael