

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Zoom

Time: Thursday, January 7, 2021 7p.m.

Present: Bruce Bowden, Anna Gray, Julie Mavis, Ian MacKay, Susan Layard, Bill Bickle, Moya McPhail, Hugh Parker, Marielle Lambert, Phil Carter and Susan Carmichael

Regrets:

Guests: Marie Jones, Patsy Beeson

CALL TO ORDER: 7:00 p.m.

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Julie/ Ian)

CARRIED

MINUTES:

MOTION: to Approve Minutes of December 3, 2020
(Anna/Moya)

CARRIED

CORRESPONDENCE:

- Town of Port Hope will declare February 17, 2021 Heritage Day and asks ACO to post on website

CHAIR'S REPORT: Bruce Bowden

- New Membership fees in effect as of January 1 – need to clarify the portion owed to ACO Central
- ACO to continue to support the Archives which is a source of historical information. The Archives had an interesting article on primary schools in Port Hope in their last newsletter. This will be used in the next ACO Matters.
- Jason Schmidt has requested use of the glass panels in the Opera House building for his new office. These panels were not going to be used by HopeTowns Ventures. A donation has been received from Jason.
- Opera House website under review to determine whether we maintain it going forward.
- Little Station- David White has declined completing the work. Phil Carter will pursue with other contractors.

TREASURER'S REPORT: Hugh Parker

- Bank Balance - \$80,000 estimate
- Account Receivable - \$3,800
- Account Payables -\$56,500

COMMITTEE REPORTS

- **ANTIQUES & ARTIFACTS: Peter Duck/Sharon Hancock**
 - No Report
- **ADVOCACY: Susan Layard/Bruce Bowden**

Susan

 - Meeting of the Advocacy Committee held in December and following are the items discussed
 - Possible strategies to deal with Council's decision to allow vinyl windows in designated heritage buildings such as: an informational package, speak to building owners and contractors to

advocate against vinyl windows, pursue Town Heritage Grants as an incentive to replace or restore original windows.

- Mason Homes appeal to LPAT – ACO to request participant status at the hearing
- Upcoming reconstruction of Walton Street – make heritage district easily accessible with walking, sitting and parking
- Create a new Heritage Conservation district-extend the current district up Walton/Ridout to Toronto Rd. and the block from Pine St to Bedford to the river

- **COMMUNICATIONS/MARKETING: Marielle Lambert/Bill Bickle**
Bill

- Website needs to be updated
- Continue work on the strategy
- Editing continues on the videos
- Amy Tedford will be doing the ACO – Social Media

- **EVENTS: Marielle Lambert**

- No Report

- **FUND RAISING: Anna Gray/Moya McPhail**

- Looking for any ideas which could raise funds
- Unsure whether a trip will be viable this year

- **GOVERNANCE: Ian MacKay**

- May re-convene the committee to review the Governance document

- **MEMBERSHIP: Anna Gray**

- Clarify the ACO Central fee for the new membership rates

- **NEWSLETTER/BUS TOUR/DISCOVERY: Patsy Beeson**

- Next Newsletter deadline -January 14, 2021

- **NEXT GEN: Derek Hurlburt**

- No report

- **NOMINATIONS - Awards: Bruce Bowden**

- At the upcoming virtual AGM meeting the following Awards will be handed out:
 - Marion Garland Award – Stephen Henderson – for Rose Cottage
 - Bluestone Award – Dennis Hogarth and Charles Wickett both for their continued support and endless volunteer hours

- **NOMINATIONS – Directors: Ian MacKay**

- Julie Mavis, Moya McPhail, Marielle Lambert will be leaving the Board as of Feb 18, 2021
- The following slate was presented;
 - Chair – Bruce Bowden
 - Vice Chair – Ian MacKay – 1 year
 - Treasurer – Hugh Parker – 1 year – Re-elect
 - Secretary – Susan Carmichael
 - Directors:
 - Anna Gray – Re-elect
 - Susan Layard – Re-elect
 - Bill Bickle

- New Directors
 - Brenda Willows
 - Katherine McHarg
 - Laura Antonik
 - Lydia Svenningson

MOTION: To adopt the slate as presented - (Ian/ Moya) **CARRIED**

- **OPERA HOUSE PROJECT –Julie Mavis**
 - Press Release will be sent out in February 2021
 - Conditions have been met and expect the closing of the sale to be mid 2021
- **PROJECTS: Phil Carter**
 - No Report
- **PROPERTY: Derek Hurlburt**
 - No Report
- **OTHER BUSINESS**
 - AGM on February 18, 2021 via ZOOM with Nina-Marie Lister as speaker- Bill to investigate the technology of how best to handle the meeting.
- **HPH – Marie Jones**
 - Window replacement or restoration – costs appear to be the same for replacement or restoration
 - No commitment from Planning Dept for a dedicated heritage person
 - Listing project – ongoing
 - Looking at a Window policy for designated heritage buildings

MEETING CONCLUDED: 8:45 pm

NEXT MEETING: Thursday February 4, 2021

Minutes recorded by Susan Carmichael