

**ARCHITECTURAL CONSERVANCY ONTARIO  
PORT HOPE BRANCH  
MINUTES OF MEETING**

**Place:** Zoom

**Time:** Thursday, July 8, 2021 7p.m.

**Present:** Bruce Bowden, Anna Gray, Ian MacKay, Susan Layard, Hugh Parker, Laura Antonik, Katherine McHarg, Lydia Svenningson, Brenda Willows, Phil Carter and Susan Carmichael

**Regrets:** Bill Bickle

**Guests:** Patsy Beeson, Sharon Hancock, Peter Duck

**CALL TO ORDER:** 7:00 p.m.

**LAND ACKNOWLEDGEMENT**

**DECLARATION OF CONFLICT OF INTEREST:** None

**AGENDA:**

**MOTION:** to Approve Agenda  
(Hugh/Brenda)

**CARRIED**

**MINUTES:**

**MOTION:** to Approve Minutes of June 3, 2021  
(Anna/Susan L.)

**CARRIED**

**CORRESPONDENCE:** An issue from the recent online Auction

**CHAIR'S REPORT: Bruce Bowden**

- Opera House sale closes July 9<sup>th</sup> with HopeTown Ventures for \$425,000. It was agreed ACO would provide up to \$200,000 in restoration costs.
- An account with BMO/Nesbit Burns has been opened as required by ACOntario. Bank accounts will be opened for January 1, 2022
- ACOntario auditors have completed their review of our 2020 financials
- CRA has told ACOntario that there will be a review of 2020-21 and likely 2023-24
- Grant's policy is not likely finalized until September 2021
- Antiques and Artifacts online auction complete. Procedures to be reviewed.
- Walton Street reconstruction to be split into 2 parts with Pine to Mill to be completed in 2023

**TREASURER'S REPORT: Hugh Parker**

- Balance in account at \$40,000
- Expect to invest funds from Opera House sale into several GICs

**COMMITTEE REPORTS**

- **ANTIQUES & ARTIFACTS: Peter Duck/Sharon Hancock**
  - Online auction completed in June with over 100 pick-ups – handed out marketing brochure about ACO
  - Presented a cheque for \$17,000. – Congratulations and thank you to the Auction Committee
  - Auction would like a more detailed brochure promoting ACO including how to become a member
  - Would like detailed clarification of receipting that meets CRA and ACOntario requirements from the Auditor's perspective

- What to do about low value items that will not be used in the online auctions? – Auditor indicated these items could not be given to another charity
- Currently not accepting items that cannot be used in the online auction
- A meeting with some key Executive and the Auction Committee to be arranged

- **ADVOCACY: Susan Layard/Bruce Bowden**

- **Susan**

- Attended several sessions on the Ontario Heritage Act, revisions came into effect July 1, 2021. Municipal decisions regarding Heritage are much stricter and property owners may appeal these decisions to the newly formed Ontario Land Tribunal (OLT) which has replaced LPAT and comprises of LPAT members and Conservation Review Board members. Also provided was a virtual tour of Uncle Tom’s Cabin in Dresden, Ont. National Trust of Canada provided a session on Heritage Advocacy strategies with emphasis on storytelling, adaptive re-use and “greenness” of heritage conservation.
    - Met with Marketing Committee to discuss how best to display window information on website
    - Walton Street Re-construction came before Council this week and will be split into 2 parts with the Pine-Mill Street delayed until 2023
    - Work continues on the Heritage Register

- **HPH: Marie Jones via Susan Layard**

- Update on Wesleyville - \$20,000 required for Phase 1 – clean-up and stabilization and estimated \$100,000 required for Phase 2 – Restoration. They have the funds for Phase 1 and about half for Phase 2. They will be applying for Municipal and provincial grants.
  - Heritage Planner still needs to be approved by Council
  - Southbridge has submitted their application for 65 Ward St.

- **COMMUNICATIONS/MARKETING: Bill Bickle via Katherine McHarg and Laura Antonik**

- Met with Susan Layard to discuss Window information for website. Will be organized in 3 distinct areas- History/Heritage, Artistry/Services and Green/Conservation
  - Aimee Tedford and Ian Everdell will be working on the web design
  - Setting up a new Instagram account – unsuccessful in locating the owner of ACO Port Hope

- **FUND RAISING: Anna Gray**

- Launching the Porticos of Port Hope Poster in the near future, likely to charge \$20 without a frame

- **GOVERNANCE – Ian MacKay**

**MOTION:** To approve Governance document revised in June 2021 (Ian/Anna) **CARRIED**

- **OPERA HOUSE PROJECT –Julie Mavis**

- Sale to HopeTown Ventures closes July 9 for \$425,000 with an agreement that ACO will provide up to \$200,000 in restoration support.
  - Congratulations and thank you to the Opera House Committee
  - Costs over the last 4 years are estimated at \$150,000

- **OTHER BUSINESS**

- Discussion – should ACO host a member event at the end of September

**MEETING CONCLUDED: 8:25 pm**

**NEXT MEETING: Thursday September 2, 2021**

Minutes recorded by Susan Carmichael