

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Zoom

Time: Thursday, July 2, 2020 at 6:30 pm and 7:30 p.m.

Present: Bruce Bowden, Anna Gray, Hugh Parker, Julie Mavis, Ian MacKay, Moya McPhail, Susan Layard, Bill Bickle, Marielle Lambert, Phil Carter and Susan Carmichael

Regrets: None

Guests: None

CALL TO ORDER: 6:30 p.m.

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Marielle/Julie)

CARRIED

MINUTES:

MOTION: to Approve Minutes of June 4, 2020
(Julie/Marielle)

CARRIED

IN CAMERA SESSION – 6:30 pm to 7:30 pm

CORRESPONDENCE: None

CHAIR’S REPORT: Bruce Bowden

- Nominations for ACO Ontario Awards were submitted – Jim Sculthorpe, Patsy Beeson, Stephen Henderson and Phil Carter.
- This past month was very busy with activities – Online Auction, Opera House, and Marketing group.
- Looking to put some ACO posters in the windows of the Opera House as well as complete some tidy-up

TREASURER’S REPORT: Hugh Parker

- Currently working on the insurance for the Little Station, Cottage and Chapel

CRA REPORT – Ian Mackay

- Call with Will Coukell and Kae Elgie went well to changing their view about the response to CRA.
- ACO Central to incorporate our points into their response to CRA that shows grants provide a public benefit that outweighs the private benefit.

LITTLE STATION

- Critical Mass (tenant) sent a letter outlining a number of repairs required immediately to preserve the building.
- Bruce Bowden and Charles Wickett inspected the building and agreed these repairs are required immediately including new roof shingles, repair roof damage, fascia and eavestroughs and painting.
- Some interior work is required such as damaged drywall.
- Current Lease suggests all ongoing maintenance and repairs are the responsibility of the tenant
- It was agreed the tenant entered into the lease agreement on a building that needed repairs
- 2 quotes obtained from John West construction and Henderson Construction
- Painting could be completed by volunteers

MOTION: ACO Port Hope will undertake to repair roof, fascia and eavestrough. Quotes for repairs to be obtained.
(Anna/Moya) **CARRIED**

COMMITTEE REPORTS

- **ANTIQUES & ARTIFACTS: Peter Duck/Sharon Hancock via email**
 - Online auction went well.
 - Possibly an online auction in late September

- **ADVOCACY: Susan Layard/Bruce Bowden**
Susan
 - Advocacy continues for the Penryn Estate, another letter sent to Town.
 - Mason Homes is required to do a Heritage Assessment on Penryn Estate and Penryn Homestead.
 - Mason Homes wants to continue with Parcel A with no commitment for Parcel B- forested area.
 - 65 Ward St. – Old Hospital – nothing is happening including maintenance

- **COMMUNICATIONS/MARKETING: Marielle Lambert/Bill Bickle**
Bill
 - Marketing Strategy committee has been formed and held its second session this week and should have a plan to share with the board in the near future.
 - Stephen Henderson agreed to put up ACO banners on Opera House building.

- **EVENTS: Marielle Lambert**
 - Considering virtual events starting with the speaker planned for the AGM

- **FUND RAISING: Anna Gray/Moya McPhail**
 - No Report

- **GOVERNANCE: Ian MacKay**
 - No Report

- **MEMBERSHIP: Anna Gray**
 - 463 individuals
 - We are currently losing members.
 - Making a list and sending to Board for follow-up

- **NEWSLETTER/BUS TOUR/DISCOVERY: Patsy Beeson**
 - No Report

- **NEXT GEN: Derek Hurlburt**
 - No report

- **NOMINATIONS - Awards: Bruce Bowden**
 - Submitted

- **NOMINATIONS – Directors: Ian MacKay**
 - No Report

- **OPERA HOUSE PROJECT –Julie Mavis**
 - No Report

- **PROJECTS: Phil Carter**
 - Ian Everdell and John Doherty have submitted applications for grants which has been suspended at this time.
- **PROPERTY: Derek Hurlburt via Bruce**
 - Derek adjusted the lock on the cottage.
- **OTHER BUSINESS:**
 - None

MEETING CONCLUDED: 8:55 pm

NEXT MEETING: Thursday September 3, 2020

Minutes recorded by Susan Carmichael