

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage

Time: Thursday, January 9, 2020 at 7:00 p.m.

Present: Bruce Bowden, Anna Gray, Ted Holmes, Hugh Parker, Julie Mavis, Marielle Lambert, Ian MacKay, Moya McPhail, Susan Layard, Phil Carter, Matt Desbarbieux and Susan Carmichael

Regrets: none

Guests: Patsy Beeson, Derek Hurlburt

CALL TO ORDER: 7:00 p.m.

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Anna/Ian)

CARRIED

MINUTES:

MOTION: to Approve Minutes of Dec 5, 2019
(Bruce/Ted)

CARRIED

BUSINESS ARISING FROM THE MINUTES: None

CORRESPONDENCE: None

CHAIR'S REPORT: Julie Mavis

- No Report

TREASURER'S REPORT: Hugh Parker

- No financial report
- Opera House - Revenue to date from donations and the foundation - \$76,000 and expenses to date \$32,000
- ACO Matters – All ads renewed with 1 new ad

COMMITTEE REPORTS

- **ANTIQUES & ARTIFACTS:** Peter Duck/Sharon Hancock
 - No Report
- **ADVOCACY:** Susan Layard/Bruce Bowden
 - Susan**
 - Listing Project – Spreadsheet now streamlined for the submission of identified properties
 - Bruce**
 - No Report
- **COMMUNICATIONS:** Marielle Lambert
 - No Report
- **EVENTS:** Marielle Lambert
 - AGM February 20, 2020 at St. John's Church

- **FUND RAISING: Anna Gray/Moya McPhail**
Anna
 - Sept 2020 – Berlin to Prague – 14 confirmed plus 2 from travel agency
- **GOVERNANCE: Ian MacKay via Susan Carmichael**
 - Document updated and sent to Board

MOTION: To approve the revised Governance document as circulated to the Board members.
 (Ian/ Bruce) **CARRIED**

- **MEMBERSHIP: Anna Gray**
 - 302 memberships – includes 486 members
- **NEWSLETTER/BUS TOUR/DISCOVERY: Patsy Beeson**
 - Newsletter – deadline January 17, 2020
 - Currently looking for volunteers to help with the newsletter

MOTION: To authorize payment of services for the production of ACO Matters.
 (Bruce/Ian) **CARRIED**

- **NEXT GEN: Derek Hurlburt**
 - Pub Night – Thirsty Goose – 7:30pm -everyone welcome
 - Will put up a few posters to advertise as well as post on Facebook
- **NOMINATIONS - Awards: Bruce Bowden**
 - Garland Awards –
 1. Tony Jenkins for his contribution during the Save the Hospital Campaign
 2. Christine Benson and Mike Wood for the restoration and relocation of the Log Cabin to their property
 - Create a new service award – Blue Stone Award
 First recipient would be Peggy Bennett
 - Recommend the following for the Municipal Civic Awards
 1. Stephen Henderson for his contribution with regard to Rose Cottage, Little Station and Barn Trail
 2. Barn Trail
 3. Mary Lou Fallis and Ian Montagnes for their concert that raised funds for the Opera House

MOTION: Propose the above mentioned for the awards as outlined above.
 (Bruce/Ted) **CARRIED**

- **NOMINATIONS – Directors: Ian MacKay**
 - Moya McPhail has agreed to a 1 year term as Vice- Chair
- **OPERA HOUSE PROJECT –Julie Mavis**
 - Draft Expression of Interest will be sent to Board. Board members are to review and let Julie know if they agree in principle.
 - It will be legally vetted and sent to ACO Central.
 - Ad will be placed in the national Globe and Mail.

- **PROJECTS: Phil Carter**
 - Rose Cottage moved to its permanent home on Pine St. N.

- **PROPERTY: Matt Desbarbieux**
 - Other groups are using the Caretaker's Cottage and have closed bathroom door which could lead to frozen pipes. Unsure how to resolve the situation.
 - Need a replacement for Mike Fearnall next year to finish painting and repairs at Chapel and Caretaker's Cottage.

- **SCHOLARSHIPS: Matt Desbarbieux**
 - No Report

- **OTHER BUSINESS:**
 - Need a speaker for the AGM in February. Several options are being pursued by Ian, Bruce and Phil. It was agreed we are not prepared to pay a speaker beyond a honorarium

MEETING CONCLUDED: 8:15 pm

NEXT MEETING: Thursday February 6, 2020 at 7:00pm

Minutes recorded by Susan Carmichael