

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, Dec 6, 2018 at 7:00 p.m.
Present: Julie Mavis, Hugh Parker, Ted Holmes, Bruce Bowden, Anna Gray, Joanne Marrison, Terry Hill, Moya McPhail, Phil Goldsmith, Ed Pamerter, Susan Carmichael

Regrets: Ian MacKay, Matt Desbarbieux

Guests: Patsy Beeson, Dennis Hogarth, Joan Tooke

CALL TO ORDER: 7:00 p.m.

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda
(Anna/Joanne) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of November 1, 2018
(Ted/Moya) **CARRIED**

BUSINESS ARISING FROM THE MINUTES: None

CORRESPONDENCE: None

CHAIR'S REPORT: Julie Mavis

- Opera House – November 1 – Board voted to support the purchase and on November 3 ACO Inc. approved the purchase. November 13 – meeting with Mayor Sanderson. On November 14 – members voted to support the purchase. Letter of Intent sent to RBC and we received authorization to inspect property over the next 60 days.
- A fantastic Christmas Party hosted by Lee Caswell and Blaise Gaetz. Many thanks to Joanne Marrison and all the volunteers.
- Bruce, Phil and I met with 3 of the new councillors for an information session regarding 65 Ward St.

TREASURER'S REPORT: Hugh Parker

Discussion of the ad rates for ACO Matters is deferred until January 2019 meeting.

COMMITTEE REPORTS

- **INVESTMENT – Dennis Hogarth**
 - Committee – Dennis Hogarth, Hugh Parker and Bob McInnes met on November 21 to review Terms of Reference and Statement of Investment Policies and Procedures which have been provided to the Board for comments and questions.
 - Any questions or comments should be directed to Hugh Parker before the meeting on January 3, 2019
 - Reviewing possible Investment Advisors – no recommendation at this time.
 - Dennis submitted his resignation as Committee Chair due to a conflict arising from his appointment as a Director of the Port Hope Heritage Foundation

- **PHHF – Charles Wickett via Dennis Hogarth**
 - In process of reviewing bylaws
 - Need to develop a separate website apart from ACO
 - Moya provide an update on Garden Tour- gardens confirmed, materials in process of development and the website is critical

- **ANTIQUES & ARTIFACTS: Joan Tooke**
 - Online Auction which took place November 13 to 17 raised \$4105.
 - Next Auction to be held on Sunday April 28th and next online auction likely in May
 - A letter was presented to the Board informing them of the outcome on the Antiques and Artifacts committee on November 7th.
 - Entire committee has decided to step down
 - Committee is offering the annual auction as a package to the ACO
 - Should the Board decide to continue to sponsor the event or a portion thereof, current Committee members are willing to serve as mentors, participate on the committee some in a leadership position

MOTION- To continue the Antiques and Artifacts Auction as a fund raiser for ACO
(Moya/Joanne) **CARRIED**

The Board appreciates and thanks all the Chair and Committee members for their hard work and efforts for the successful fund raising event over the past fifteen years.

- **ADVOCACY: Bruce Bowden**
 - On the agenda for the Conservation Review Board (CRB) scheduled for Feb 11, 2019 to determine the outcome of the heritage designation of the former hospital at 65 Ward St.
 - Board members provided a copy of the report

- **COMMUNICATIONS:**
 - No report

- **EVENTS: Joanne Marrison**
 - Christmas Party – about 120 attended and \$824.05 revenue generated for ACO
 - The early notice in September helped with reservations
 - A thank you to Lee Caswell and Blaise Gaetz for hosting the party
 - An unfortunate accident, one guest fell down a staircase, put a blemish on a perfect party. Gratefully she is fine after an overnight stay at the hospital

- **FUND RAISING: Anna Gray/Moya McPhail**
 - Anna provided the Board with an Itinerary from Pauwels Travel Bureau for a Southern France Heritage tour for 20 to 36 people
 - Still waiting for a price which will be based on the date chosen, likely late October 2019
 - Participants will pay the travel agency directly and the travel agency will pay the Port Hope Heritage Foundation
 - Moya continues to explore an event at the Joynt's barn in 2019, and also is looking at a costume event in support of the Opera House

- **GOVERNANCE: Ian MacKay**
 - No Report

- **MEMBERSHIP: Anna Gray**
 - No Report

- **NEWSLETTER/BUS TOUR/EVENINGS: Patsy Beeson**
 - Newsletter – deadline- Jan 17, 2019
 - Bus Tour – Lakefield on April 24, 2019 – awaiting final price
 - Evenings – Arthur Williams tour scheduled for May 15, 2019 – Penryn Park has been added with a tour by Jim Sculthorpe

- **NEXT GEN: Derek Hurlburt**
 - No report

- **OPERA HOUSE PROJECT – Phil Goldsmith/Dennis Hogarth**
 - Letter of Intent provided to RBC and we now have 60 days to inspect building
 - Committee getting organized to manage the different aspects of the project

- **PROJECTS: Phil Carter**
 - No Report

- **PROPERTY: Ed Pamentor**
 - No Report

- **SCHOLARSHIPS: Matt Desbarbieux**
 - No Report

- **OTHER BUSINESS**
 - Terry Hill submitted his resignation as Board member effective the AGM in February 2019
The Board thanks him for his years of service and his continued support of the ACO.

MEETING CONCLUDED: 8:30 pm

NEXT MEETING: Thursday January 3, 2019 at 7:00pm

Minutes recorded by Susan Carmichael