

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, Nov 1, 2018 at 7:00 p.m.
Present: Julie Mavis, Hugh Parker, Ian MacKay, Ted Holmes, Bruce Bowden, Anna Gray, Terry Hill, Matt Desbarbieux, Ed Pamenter, Susan Carmichael
Late: Phil Goldsmith

Regrets: Moya McPhail, Joanne Marrison, Jo Mulvaney

Guests: Patsy Beeson, Matt Smith, Wilf Day

CALL TO ORDER: 7:00 p.m.

DECLARATION OF CONFLICT OF INTEREST: None

AGENDA:

MOTION: to Approve Agenda with the addition of the date of the Minutes to be approved, Oct. 4, 2018 and a correction to the spelling of Business in item #10
(Ted/Bruce) **CARRIED**

MINUTES:

MOTION: to Approve Minutes of October 4, 2018 with a change to the seconder of the previous minutes of Sept. 6, 2018 from Ed to Anna
(Anna/Matt) **CARRIED**

BUSINESS ARISING FROM THE MINUTES: None

CORRESPONDENCE: None

CHAIR'S REPORT: Julie Mavis

- Thank you and congratulations to the House Tour Chair -Kathy Kobelski and the committee for once again a resounding success.
- Opera House information session was held September 26 with over 60 members in attendance. Audience was very supportive and enthusiastic about the project.
- Phil Goldsmith will present the briefing document and recommendations for the Port Hope Opera House Project. We will be asking for Board approval on the recommendations.
- A special member's meeting will be held at the Capitol Theatre on Nov. 14 from 7-9 pm to vote on the Board's recommendation.
- Phil Goldsmith and I will be attending ACO Inc. meeting on Saturday to present the Board wishes regarding the acquisition of the Opera House.

TREASURER'S REPORT: Hugh Parker

All numbers are shown rounded in \$1,000 units

Net Assets/Investments: as at September 30, 2018 *[per last Bank Statements available]*

GICs:

a)	Foundation:	\$210.6 K	
b)	ACO PH Branch:	<u>90.9 K</u>	
	Total GICs:	\$301.5 K	\$301.5 K

Bank accounts:

a)	Foundation:	8.4 K	
b)	ACO PH Branch:	<u>15.4 K</u>	
	Total bank:	\$23.8K	23.8 K

Loans Receivable (by the Foundation):

	<u>Outstanding balance [P + I]</u>	<u>Maturity Date</u>
Dobrina / Masil 28-32 Walton St.	\$5,262.57	2019- 12-17
Tamo / Teichert 50-52 John St.	1,501.57	2019-02-18
HTM Enterprises 41 John St. [Mike Ahou]	<u>7,313.27</u>	2020- 06-08

Total: **\$14,077.41** **14.1 K**

All loans are currently in good standing.

TOTAL ASSETS/INVESTMENTS: **\$ 339.4 K**

Outstanding / Earmarked/ Anticipated Expenses:

(Other than minor operating expenses)

1. Train Station repairs/restoration – in addition to relocation costs: TBD in 4th Q
2. Train Station relocation/improvement – Henderson construction: TBD in 4th Q
3. Grant: David Weir 93 Mill St.: \$5 K
4. Grant: Fairground Gates: lesser of \$10 K / 20 % of budget

Hugh reported an additional \$1700.00 in the PayPal account

MOTION: To accept the financial statements as presented noting there is an additional \$1700.
(Hugh/ Ian) **CARRIED**

COMMITTEE REPORTS

- **ANTIQUES & ARTIFACTS: Joan Tooke via Ed Pamenter**
 - Online Auction to take place November 13 to 17
- **ADVOCACY: Bruce Bowden**
 - Little Station – Julie presented the Lease Agreement between Architectural Conservancy of Ontario Inc. and Critical Mass. This was distributed to Board members on Oct.31, 2018

MOTION: To approve the lease agreement with a correction to the landlord name and signatory line to "Architectural Conservancy of Ontario Inc."

(Bruce/Ian) **CARRIED**

- Phil Goldsmith presented letter from Critical Mass with a request to install LED lighting in the Little Station

MOTION: Board agrees subject to approval by the Port Hope Works and Engineering Dept.

(Phil/Bruce) **CARRIED**

- **COMMUNICATIONS: Jo Mulvaney**
 - No report

- **FUND RAISING: Moya McPhail via Julie Mavis and Anna Gray**
 - Fund raising ideas continue to be explored:
 - For Little Station: suggesting a bronze plaque be placed on site recognizing all donors who contribute over \$2000. Other sponsors would be recognized on a printed poster
 - For the ACO – Port Hope –awaiting pricing from travel agents on 2 possible trips –1) Berlin, Germany to Prague, Czech and 2) Provence, France
 - For the Opera House -Musical Event in the Joynt’s barn will not be considered until spring

- **GARDEN TOUR: Moya McPhail**
 - Progressing well

- **GOVERNANCE: Ian MacKay**
 - No Report

- **HOUSE TOUR: Kathy Kobelski**
 - No Report

- **MEMBERSHIP: Anna Gray**
 - No Report

- **NEWSLETTER/BUS TOUR/EVENINGS: Patsy Beeson**
 - Newsletter – Mailed November 1, 2018
 - Bus Tour – Lakefield on April 24, 2019
 - Evenings – Arthur Williams tour scheduled for May 15, 2019

- **NEXT GEN: Derek Hurlburt via Matt Smith**
 - Now 4 members and looking to attract others
 - Committed to updating the walking tour booklet starting with King St. and then Dorset St.
 - Each member will be featured in the next newsletter
 - Happy to help with heavy lifting for the Auction
 - Plan to meet with Next Gen- Toronto

- **OPERA HOUSE PROJECT – Phil Goldsmith/Dennis Hogarth**
 - Phil Goldsmith presented The Background and Briefing Document for the Opera House Project that was distributed to Board Members on Oct.27,2018
 - The committee also conducted a Risk Analysis including:
 - Physical- Foundation in need of repair and waterproofing, roof may need to be replaced, HVAC and heating systems may need updating -costs could amount up to \$300,000.
 - Fund Raising - Will likely need to hold the building for a few years and will need to raise funds to cover any costs
 - Financial – commitments to maintain building annually

MOTION: That the ACO Inc. and Board, agree to authorize the acquisition of the Opera House Building situated at the southwest corner of Walton and John Streets in downtown Port Hope from the Royal Bank for the amount of one dollar plus a tax receipt for the independently assessed value of the property on or about November 30, 2018. (Phil/Bruce) **CARRIED**

MOTION: It is proposed that ACO Inc. is agreeable to enter into an agreement with the Port Hope Heritage Foundation (PHHF) for the sale of the property to PHHF for the similar amount of one dollar plus a promissory note payable to ACO Inc. in the same amount of the assessed value of the building as of November 30, 2018 at the option of the ACO Inc. and PHHF.

(Phil/Hugh)

CARRIED

- **PROJECTS: Phil Carter**
 - No Report
- **SCHOLARSHIPS: Matt Desbarbieux**
 - No Report
- **PROPERTY: Ed Pamentor**
 - No Report
- **EVENTS: Joanne Marrison**
 - No Report
- **INVESTMENT: Dennis Hogarth**
 - No Report
- **OTHER BUSINESS**
 - **None**

MEETING CONCLUDED: 8:50 pm

NEXT MEETING: Thursday December 6 at 7:00pm

Minutes recorded by Susan Carmichael