

**ARCHITECTURAL CONSERVANCY ONTARIO  
PORT HOPE BRANCH  
MINUTES OF MEETING**

**Place:** Caretaker's Cottage  
**Time:** Thursday, Oct. 4, 2018 at 7:00 p.m.  
**Present:** Ted Holmes, Moya McPhail, Joanne Marrison, Bruce Bowden, Anna Gray, Terry Hill, Phil Goldsmith, Matt Desbarbieux, Ed Pamenter, Susan Carmichael

**Regrets:** Julie Mavis, Ian MacKay, Hugh Parker, Jo Mulvaney

**Guests:** Patsy Beeson, Derek Hurlburt

**CALL TO ORDER:** Chaired by Bruce Bowden - 7:00 p.m.

**DECLARATION OF CONFLICT OF INTEREST:** None

**AGENDA:** MOTION: to Approve Agenda with the addition of the Little Station and Opera House to Other Business:  
(Anna/ Moya) **CARRIED**

**MINUTES:** MOTION: to Approve Minutes of Sept 6, 2018 (Ted/Ed) **CARRIED**

**BUSINESS ARISING FROM THE MINUTES:**

Ted provided a financial analysis if a fee was charged for the BBQ.  
Discussion and decision deferred to a later date.

**CORRESPONDENCE:**

None

**CHAIR'S REPORT: Julie Mavis via email**

- Thank you for all who attended council meetings in support of 65 Ward St.
- Attended ACO Central meeting where a Revised By-Law and Strategic plan were passed. ( copies provided to all Board members)
- Nomination Committee established – Bruce Bowden - Chair, Ian Mackay, Phil Goldsmith
- Opera House Information session on Sept 26<sup>th</sup> was well attended.
- Congratulations to the House Tour committee.

**Motion-** To add Trish Doney to the Nomination Committee (Ted/Anna) **CARRIED**

**TREASURER'S REPORT: Hugh Parker via email**

*All numbers are shown rounded in \$1,000 units*

- **Net Assets/Investments:** as at August 31, 2018 [per last Bank Statements available]
- **GICs:**
  - a) Foundation: \$150 K
  - b) ACO PH Branch: 151.5 K
  - Total GICs: \$301.5 K \$301.5 K
- **Bank accounts:**
  - a) Foundation: 6.1 K
  - b) ACO PH Branch: 1.0 K
  - Total bank: \$7.1 K 7.1 K
- **TOTAL ASSETS/INVESTMENTS:** \$308.6 K

- **Outstanding / Earmarked/ Anticipated Expenses:**
- (other than minor operating expenses)
- 1. Train Station repairs/restoration – in addition to relocation costs: TBD in 4<sup>th</sup> Q
- 2. Train Station relocation/improvement – Henderson construction: TBD in 4<sup>th</sup> Q
- **Loans:**
- Three/all loans are currently in good standing.

Request to provide outstanding loan amounts for next meeting

Motion: to accept the financial report (Moya/Terry) **CARRIED**

## COMMITTEE REPORTS

- **ANTIQUES & ARTIFACTS: Joan Tooke via Ed Pamenter**
  - Aug. 2 mailing of charitable receipts was not included in the minutes of Sept. 6
  - 15<sup>th</sup> Annual Auction will take place on April 29, 2019 and an online auction will take place in November 2018
  - The 2019 Auction and related paperwork will mark the end of Joan Tooke's term as Chair
  - Committee looking for a new Chair and would welcome new members

Board requested clarification if Auction Committee wanted Board help looking for a replacement Chair.
- **ADVOCACY: Bruce Bowden**
  - A survey was provided to all Council Candidates covering issues such as waterfront, trees, heritage, and inventory of important properties. No deadline requested.
    - It was suggested a deadline be requested so that the results could be posted on the website for members to review prior to voting.
  - A report on the CRB Pre-Meeting on Oct 1 – 65 Ward St. Old Hospital was provided to all Board members via email. Legal plans on calling Phil Carter and Town Planner as expert witnesses. Pre-Hearing conference call scheduled for Nov. 20 and the Hearing scheduled for Feb 11 to 13
  - Advocacy Committee plans to work through a number of streets using the Inventory Report prepared over the summer by students and adopted at Council in their last meeting.
- **COMMUNICATIONS: Jo Mulvaney**
  - No report
- **FUND RAISING: Moya McPhail**
  - New fund raising ideas were presented -
    - For the ACO – Port Hope -a trip with several options under consideration: to Provence, France, Berlin to Prague, Prague to Vienna to Budapest –including gardens and architecture – 2 tour companies were contacted and await pricing
    - For the Opera House – costume party – going to the opera or being in a opera to be hosted by Moya
    - For the Opera House -Musical Event in the Joynt's barn which holds 100 people
- **GARDEN TOUR: Moya McPhail**
  - Committee meeting on Oct 15
  - All gardens in place for 2019 and a good start on the gardens for 2020
- **GOVERNANCE: Ian MacKay**
  - No Report
- **HOUSE TOUR: Kathy Kobelski via Anna Gray**
  - 2018 tour was a success with 1083 tickets sold

- Feedback from tour visitors, volunteers and homeowners all positive
- Expect financials in the near future
- **MEMBERSHIP: Anna Gray**
  - No Report
- **NEWSLETTER/BUS TOUR/EVENINGS: Patsy Beeson**
  - Newsletter – Deadline Oct 19 for the November issue
  - Bus Tour – Lakefield on April 24 2019 – not taking bookings as yet
  - Evenings – Suggested outing- Follow Arthur Williams life in Port Hope, where he was born, where he was buried, etc.
- **NEXT GEN: Derek Hurlburt**
  - Meetings the 4<sup>th</sup> Thursday of every month
  - Have recruited a few new members
  - Plan to meet with Next Gen- Toronto
- **PROJECTS: Phil Carter**
  - No Report
- **SCHOLARSHIPS: Matt Desbarbieux**
  - No Report
- **PROPERTY: Ed Pamentor**
  - No Report
- **EVENTS: Joanne Marrison**
  - Xmas Party – response has been steady
- **INVESTMENT: Dennis Hogarth**
  - No Report
- **OTHER BUSINESS**
  - Little Station – Phil Goldsmith
    - Steve Henderson has completed his work – waiting for final bill
    - Critical Mass will be the tenant for next 20 years and plan to paint the inside
  - Opera House – Phil Goldsmith
    - Information session held on Sept 26 for members was positive
    - A timeline was provided showing all activities that are required before the RBC deadline Nov 30
    - Plans to hold a member meeting for a decision on Nov 14
    - Draft briefing document provided to Board members that will be used to secure ACO Central's support- Board members to provide comments by end of day Oct 5
    - Risk analysis to be completed by meeting – Nov 9
    - Looking for an up-to-date assessment on the building form RBC

**MEETING CONCLUDED: 8:45 pm**

**NEXT MEETING: Thursday November 1 at 7:00pm**

Minutes recorded by Susan Carmichael