

**ARCHITECTURAL CONSERVANCY ONTARIO  
PORT HOPE BRANCH  
MINUTES OF MEETING of the BOARD OF DIRECTORS**

**Place:** Caretaker's Cottage  
**Date:** Thursday, September 6, 2018  
**Present:** Julie Mavis, Ted Holmes, Moya McPhail, Joanne Marrison, Bruce Bowden, Anna Gray, Hugh Parker, Phil Goldsmith, Matt Desbarbieux, Ed Pamerter, Ian MacKay, Terry Hill  
**Regrets:** Susan Carmichael, Jo Mulvaney  
**Guests:** Derek Hurlburt

**1. CALL TO ORDER:** 7:00 p.m.

**2. DECLARATION OF CONFLICT OF INTEREST:** None

**3. AGENDA:** MOTION: to Approve Agenda: (Terry/Moya) **CARRIED**

**4. MINUTES:** MOTION: to Approve Minutes of July 5, 2018 (Moya/Joanne) **CARRIED**

**5. BUSINESS ARISING FROM THE MINUTES:**

- None

**6. CORRESPONDENCE:**

- Email thank you letter from Peggy Dalla Rosa re ACO BBQ
- Newsletter from Port Hope Archives

**7. CHAIR'S REPORT:** Julie Mavis

- Little Station is now at its new permanent home on Lent Lane
- Thank you to Peggy and Rolly Dalla Rosa for hosting the annual ACO BBQ and thank you to Joanne Marrison for the organization
- The 53<sup>rd</sup> House Tour will take place on September 29<sup>th</sup>
- The feasibility study for the Opera House was recently completed
- Advocacy continues to be a large part of our work schedules
- Thank you to Deputy Mayor Greg Burns, and Councillors Louise Ferrie-Blecher and Karen O'Hara, who will all be leaving at the end of this municipal term, for their hard work and support of Heritage issues

**8. TREASURER'S REPORT:** Hugh Parker

- No report

**9. COMMITTEE REPORTS**

- **ANTIQUES & ARTIFACTS:** Joan Tooke
  - Online auction to held in late October
  - A cheque for \$23,000 from the 2018 Auction was given to the Treasurer
  - Joan made a very strong point that since all of our ACO activities are only possible through volunteers, the ACO must come up with a creative way to publicly thank them for their tireless efforts and support. The group thought this was worthwhile and that it needs further discussion.

- **ADVOCACY:** Bruce Bowden / Phil Goldsmith
  - Social media was successfully used to disseminate the ACO's position on the Ward Street Hospital issue
  - On Sept 4<sup>th</sup> Council voted in favour of retaining its 'intention to designate' the hospital property at 65 Ward Street
  - The next step in the process will be for Council to accept the CRB's decision by a simple majority
  - The town has accepted the work done by the summer student which creates a procedure for the listing of historical properties which also provides a vehicle for their assessment
  - The ACO needs to survey all the candidates running for council and get their opinions on the issues important to the ACO philosophy and then send the results out to the entire Port Hope ACO membership via an email blast
  - The Little Station project is nearing completion, but some issues like electrical service still need to be undertaken
  - The final report on the Opera House feasibility study has been received and an information session for the ACO membership will be held at St Marks, at 7PM on September 26<sup>th</sup>. The committee may proceed, through NetGain, with the RFEOI process to see if there are other interested parties.
  
- **COMMUNICATIONS:** Jo Mulvaney
  - No Report
  
- **FUNDRAISING:** Moya McPhail
  - The sponsor sign initiative on the outside of the building is on hold until a meeting can be held with HPH and Parks and Rec, since approval is needed from them.
  
- **GARDEN TOUR:** Moya McPhail
  - No Report
  
- **GOVERNANCE:** Ian MacKay
  - Will put a process in place to make sure that all Board members and Committee Heads have signed the new governance documents
  - Ian will supply the new ACO Ontario documents after Hugh has reviewed
  
- **HOUSE TOUR:** Kathy Kobelski via Anna Gray
  - Sales are progressing
  - Publicity seems to be lacking – needs review with Communications and house Tour committees.
  
- **MEMBERSHIP:** Anna Gray
  - No Report
  
- **NEWSLETTER/BUS TOUR/EVENINGS:** Patsy Beeson via Anna Gray
  - Newsletter – The September newsletter has been published, but it was a difficult process as so much material arrived at the last minute. The deadline for the November newsletter will be mid-October
  - Bus Tour – Lakefield on April 24 2019
  - Evenings – There is an interesting idea in the works.....

- **NEXT GEN:** Derek Hurlburt
  - No Report
- **PROJECTS:** Matt Desbarbieux
  - No Report
- **SCHOLARSHIPS:** Matt Desbarbieux
  - Matt will be travelling to the Algonquin College Perth campus to see their Heritage Carpentry & Millwork and Traditional Masonry programs
- **PROPERTY:** Ed Pamentier
  - There has been an issue with squirrels in the back room due to the storage of the BBQ's used for the ACO BBQ which were returned with meat residue on the grills
- **EVENTS:** Joanne Marrison
  - We should seriously consider having a 'rain date' for the summer BBQ
  - This year's BBQ ran a small deficit. In the future, rather than relying on donations at the bar to fund the cost of the BBQ, we should consider charging a fee per person (\$25 ?) and identify that any profits will be used for a specific, identified project
- **INVESTMENT:** Dennis Hogarth
  - No Report

**10. OTHER BUSINESS:** None

**11. MEETING CONCLUDED:** 8:30 pm

**NEXT MEETING:** Thursday October 4 at 7:00pm

Minutes recorded by Ted Holmes