

**ARCHITECTURAL CONSERVANCY ONTARIO  
PORT HOPE BRANCH  
MINUTES OF MEETING**

**Place:** Caretaker's Cottage  
**Time:** Thursday, April 5, 2018 at 7:00 p.m.  
**Present:** Julie Mavis, Phil Goldsmith, Moya McPhail, Joanne Marrison, Bruce Bowden, Anna Gray, Terry Hill, Jo Anne Mulvaney, Matt Desbarbieux, Ed Pamerter, Susan Carmichael

**Regrets:** Ted Holmes, Hugh Parker

**Guests:** Ian MacKay, Joan Tooke

**CALL TO ORDER:** 7:00 p.m.

**DECLARATION OF CONFLICT OF INTEREST:** None

**AGENDA:** Motion to Approve Agenda: (Joanne/Phil) **CARRIED**

**MINUTES:** Motion to Approve Minutes of February 1, 2018 (Phil/Joanne) **CARRIED**

**NEW BOARD MEMBER:** Motion to Elect Ian Mackay to the Board (Terry/Phil) **CARRIED**

**BUSINESS ARISING FROM THE MINUTES:** None

**CORRESPONDENCE:**

- Letter of Thanks to the Board from Peggy Bennett
- Email from ACO Central - call for updates - Re: Interventions to Protect - passed to Bruce Bowden and the Advocacy Committee
- Call for Submissions for Fall Acorn - Re: Bricks and Mortar - passed to Jo Mulvaney

**CHAIR'S REPORT: Julie Mavis**

It has been a very busy month.

1. The Opera House committee, Dennis Hogarth, Moya McPhail, Phil Goldsmith and I interviewed the two companies that responded to our request for proposal re a Feasibility Study. Subsequently as a committee we agreed to hire Net Gain for \$45,276 + HST. The committee met with Net Gain a second time to review next steps. I was assigned the responsibility of providing names of individuals to be interviewed whether as a group or individually. I have suggested they create a brief survey for large groups to allow more people to have their input- eg members of the Capitol boards, our board.
2. Governance committee was formed with Ian Mackay, Joanne Marrison, Phil Goldsmith and Julie Mavis. We have met once and have done two rounds of edits. We have one more round of edits to complete then we will pass on to Charles, Trish and Hugh for comments before presenting to this board at the May meeting.
3. COO Will Coukell has provided a receipting process for the Auction committee - Joan Tooke and I met to review and accept the outlined process.
4. I met with Terry Foord about collapsing his committee, the Heritage Fund Committee. Letters should be sent to the Heritage Fund Committee thanking them for their many years of diligent management of the Fund. Terry agreed to take on the Little Station project this summer and see it through to fruition.
5. The Advocacy Committee, Chair Bruce Bowden, prepared a nomination package for designation of the Historic Hospital which was delivered to the Mayor and Council prior to the March meeting of HPH. Although it was not on the agenda, Phil Carter took a copy of this report to the HPH meeting

and secured their support and approval. We then discovered the designation was pushed through to the April 3 Committee of the Whole meeting over Easter weekend. In Bruce's absence, I submitted a delegation request, prepared a power point presentation and through Communications Committee (Jo) managed to get our message out to our members. Approximately 90 members attended council. Bruce and his committee worked tirelessly even while Bruce was on vacation to complete reports. Bruce was interviewed on the radio Tuesday afternoon to discuss the Hospital buildings.

6. Tomorrow Phil and I meet with Southbridge at 10.30am to discuss the property. Unfortunately only two people are able to attend so Bruce will not be present. I will put in a submission with Phil's drawings for a delegation at the Special Meeting. **In the meantime please write to council.**
7. During all this I was also acting Treasurer as Hugh was away - I am passing that responsibility on to the Vice Chair Bruce Bowden as Hugh tells me he is going to be away often.
8. Last month I asked for volunteers for Governance, the Website and Fundraising. Both Governance and the Website (Moya and Susan have done an excellent job) are well underway - but we still need volunteers for Fundraising - we also talked about having our own Next Generation Committee and I am happy to report we have some young people interested in joining - all were at our AGM. It is my hope to formalize the group and have them create their mandate and choose a Chair to represent them at our board meeting over the next few weeks.
9. In closing, I would once again like to thank Phil Goldsmith for his leadership and guidance. Phil is constantly sharing his knowledge and expertise and providing countless volunteer hours.

**TREASURER'S REPORT:** No Report

#### **COMMITTEE REPORTS**

- **ANTIQUES & ARTIFACTS: Joan Tooke**
  - Report acknowledged the receipt of written procedures for the issuance of Tax Receipts from ACO Central.
  - Town Park Recreation Centre booked for Sunday April 28, 2019
  - Facebook Ad will be used this weekend to attract the 20 to 65 demographic and an Ad was placed in the Spring Watershed
  - Looking for help with transporting auction items from Chapel to Town Rec Centre on Thursday April 19
- **ADVOCACY: Bruce Bowden**
  - Focus continues to remain on the Historic Hospital and obtaining Council's support for designation.
- **COMMUNICATIONS: Jo Mulvaney**
  - No Report
- **GOVERNANCE**
  - The committee of Joanne Marrison, Julie Mavis and Phil Goldsmith and Ian MacKay expect to provide the board with an updated Governance document by next month.
- **MEMBERSHIP: Anna Gray**
  - No Report
- **NEWSLETTER/BUS TOUR/EVENINGS: Patsy Beeson**
  - No Report
- **PROJECTS: Phil Carter via Phil Goldsmith**
  - Little Station move will be managed under Projects and a costing is required.

- **SCHOLARSHIPS: Matt Desbarbieux**
  - No Report
- **PROPERTY: Ed Pamentor**
  - No Report
- **EVENTS: Joanne Marrison**
  - No Report
- **INVESTMENT: Dennis Hogarth**
  - No Report
- **OTHER BUSINESS**
  - **Website** : Website has been redesigned - Awaiting comments from Board Members

**MEETING CONCLUDED: 8:10pm**

**NEXT MEETING: Thursday May 3rd at 7:00pm**

Minutes recorded by Susan Carmichael