

ARCHITECTURAL CONSERVANCY ONTARIO

PORT HOPE BRANCH

MINUTES OF MEETING

Place: Furby House Books

Time: Thursday, January 4, 2018

Present: Phil Goldsmith, Julie Mavis, Ed Pamerter, Trudy Lum, Dennis Hogarth, Hugh Parker, Peggy Bennett, Patsy Beeson, Moya McPhail, Terry Hill, Anna Gray

Regrets: Matt Desbarbieux, Jo Mathew, Joanne Marrison

1. **CALL TO ORDER:** 7:04 pm
2. **DECLARATION OF CONFLICT OF INTEREST:** Julie Mavis, with the Communications report
3. **APPROVAL OF AGENDA:** Change item 10 to Committee of the Whole
MOTION to adopt agenda (Julie/ Moya) CARRIED
4. **ADOPTION OF MINUTES** of the December 7, 2017 MEETING

ADJUSTMENTS:

Under LITTLE STATION -

Second line - to move the Little Station from its current location to the proposed location TO THE WEST of Lent's Lane

Under CANADA 150 - -

first bullet - it should read " Moya reported that Julie has prepared"

fourth bullet - it should read " Moya reported that she and Patsy are co-ordinating....."

Moya has requested that abbreviations should be written out the first time that they are used in a document. As an example "RFQ" used under Communications.

MOTION to accept minutes of December 7, 2017 meeting, as amended above (Trudy/ Julie) CARRIED

5. BUSINESS ARISING FROM THE MINUTES

6. CORRESPONDENCE

Phil received an email notification from Canada's National Trust about a series of webinars called Regeneration Works. These will take place during the winter and all have a heritage focus. They may be of interest to some people. The cost for the various webinars varied from free to ????

7. CHAIR'S REPORT Phil Goldsmith

I would like to wish you all a Happy New year and a welcome back for 2018. I hope you had a great holiday and are ready to get down to business in a year that I fear will be very busy for us.

It has been quite a month, Christmas festivities, New Years, the coldest on record, and the longest and coldest snap in 32 years. The weather has caught us as well as others. Ed Can explain later but as you know we are here at Furby's as our usual cottage home was frozen when the furnace failed at the worst possible time.

In addition to a generally busy season, we are also trying to rev up action on the Opera house. I have made direct contact with the Bank and we have met internally to move ahead with our plans. We have decided to set up regular meetings every two weeks. The Opera house is on the agenda and we will go into more detail there.

The Little Station is moving slowly, I had hoped to be more resolved by now, however, I now have a formal meeting coming up with Sue Bernardi and Jim McCormack in a week. I am hoping to get the feedback from PHAI I would like before presenting to Council, but if they are still delaying us, I'll set up to bring the project to the CoW anyway.

As you know our AGM is coming up in February. I have been seeking a speaker for the AGM but so far no luck. I have now tried 4 people and been turned down. I had hoped for an insightful talk about Heritage in the Real World...a talk about the value of heritage, the Heritage Act and municipal processes anticipated by Ontario Policy and Guidelines. I will have one last go at this topic and ask an OHT rep to do the talk, otherwise, I plan to retreat and ask a colleague to show a great heritage project...It has been frustrating.

I also have to note, sadly, that there has been a bit of an issue arise around our nominations for new board members. I will let Peggy report from the nomination committee later and we will move to a Committee of the Whole to discuss this at the end of the meeting.

Opera House - We are at the cusp of starting up

Have reviewed Requests for Proposals (RFPs) from other communities with similar projects.

Dennis to draft RFP for this project

Contacting an organization in Toronto which promote careers in culture

RBC wants the time schedule to be 3 months, but could be stretched to June

Phil is to provide the RBC rep with a schedule and timing

The existing background reports that Phil has seen are all environmental reports

A latent cost document is missing and this report does exist and it has now been promised to be sent to Phil.

A number of sub projects have to be set up

- a) Operations - Is the town a partner in this? Eg. Helping with taxes?
- b) Set up a working committee for fundraising,
- c) community facility management
- d) ACO central has to be on board and involved (tax receipts)

These four streams need to run in parallel.

Hugh stressed that no decision has been made.

Phil clarified that by the end of June we need to say to the bank “ yes” or “no”, after the feasibility study is completed, because RBC will put the building on the market at that point.

The committee, made up of Phil, Moya, Julie and Dennis meet at the Caretakers’ cottage every second Friday.

MOTION Need to consolidate the Port Hope Heritage Fund committee and ACO Projects committee and ask the existing members to continue . Terry Foord to be appointed as chair (Dennis / Hugh) **CARRIED**

8. TREASURER’S REPORT

Hugh reported that Dennis has prepared first draft of the financial statement. Some adjustments will be made and the report will be presented at the February executive meeting.

There seems to be some problems with the money received from ACO central into our Paypal account. The money we have received is only about half of what we are owed.. There was a discussion about membership dues and how they are paid.

9. COMMITTEE REPORTS

a) Auction Peggy reported that some, but not all receipts have been received from ACO Central

b) Advocacy Julie reported that the committee last met at the end of November. Trish Doney has removed herself from the committee because she is now on the Heritage Committee. Ted Holmes is to join the group. The next meeting will be January 26.

Phil has asked that this committee to urge the town to designate the hospital. It is up to the Heritage committee to recommend to council to designate, but it is important that the advocacy committee to not let this fall through the cracks.

c) Moya reported that she and Patsy are working the ROMBus on a June 13th date. The plans have not been firmed up, but possibly a morning downtown tour (with St. Mark's?, Bluestone?), lunch and and afternoon bus tour of the barn project quilts.

d) Communications Hugh reported, that up to now, only he and Jo met. The committee is made up of Jo Mathew, Hugh Parker, Patsy Beeson and Andrea Patterson. They will need expert third party to advise.

e) Governance none

f) Heritage Trust Fund none

g) Membership Peggy reported that the renewals are dribbling in

h) Bus tour Patsy reported the details will be in the next ACO Matters

Evening Series Patsy reported that info will come out later in January

Newsletter Patsy has objected to the decision that the newsletter should only be available by email. She plans to explain in the next newsletter the cost incurred by sending by regular mail and to encourage email delivery. People would be asked to contribute \$7 to defray the cost.

MOTION To rescind the motion about the newsletter in the last meeting (Hugh/ Moya) **CARRIED**

- i) Scholarship none
- j) Projects and downtown Task Force none
- k) Property Ed reported about the problem with the furnace at the Caretaker's cottage. The town has closed off the water and McKenzie has managed to get the furnace going again. Probably we don't need a new furnace yet.
- l) Investment Dennis has met with the bank. The bank is to provide documentation as to how to split up the investments.

Committee of the Whole No report

MOTION send an email to the inquirers indicating that their concerns have been considered by the executive and a response will be issued by the chair about nominations and other ACO matters (Dennis/ Julie) **CARRIED**

Chair concluded the meeting at 9:45 pm.