

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, December 7, 2017 at 7:00 p.m.
Present: Julie Mavis, Peggy Bennett, Hugh Parker, Dennis Hogarth, Joanne Marrison, Ed Pamentier, Trudy Lum, Anna Gray, Matt Desbarbieux, Phil Goldsmith, Moya McPhail, Jo Mathew

Regrets: Patsy Beeson, Bruce Bowdon

Regrets: None

CALL TO ORDER: 7:00

DECLARATION OF CONFLICT OF INTEREST: None

APPROVAL OF AGENDA:

Following items be added to the agenda

Committee Reports:

- Garden Tour
- Bus Tour

Other Business:

- Auction Receipts
- Email Notifications

MOTION: (Joanne/Julie) **CARRIED**

ADOPTION OF MINUTES OF NOVEMBER 2, 2017:

MOTION: (Joanne/Trudy) **CARRIED**

BUSINESS ARISING FROM MINUTES

CORRESPONDENCE:

- None

CHAIR'S REPORT – Phil Goldsmith

This year is quickly coming to an end. In January, I will be passing the torch on to Julie.

Opera House:

Nothing to report. Meeting next week with Mayor and committee. Agenda to be prepared.

Little Station:

Phil will get in touch with Jim McCormack (Director of Parks and Rec) to move the Little Station from its current location to the proposed location to the WEST of Lent's Lane. Jim, in turn has passed on the information with PHAI. PHAI is prepared to pay for the move and a new foundation will be prepared. Phil is awaiting to hear back from PHAI regarding foundation.

Dennis asked if there has been progress made on the site and Phil responded, "not yet." Phil added that the landowners to the right of Lent's Lane mentioned that they would allow the Station to be moved there.

Phil will make a presentation in Dec/Jan to COW

TREASURER'S REPORT:

Hugh reported that he cut cheques for the following projects:

- 26 Ontario
- 65 Walton
- 67 Walton

Hugh added that Julie is accepting the cheque for the windows at 26 Ontario Street.

BUSINESS ARISING FROM THE MINUTES:

COMMITTEE REPORTS

- **Auction** – Ed Pamerter – for Joan Tooke
 - Auction is scheduled for April 22nd
 - Recently picked up 57 picture frames
 - Currently have 55 donations and require more
- **Advocacy** – Julie Mavis – for Bruce Bowden
 - None
- **CANADA 150** – Moya McPhail
 - Moya reported that Julie has prepared a binder for the Barns Project with contact information, letters, etc.
 - Moya suggested sending a letter and brochure to prospective barn owners as there is a big interest in barn quilts. New posters and brochures to be produced (5,000). She added that Stephen Henderson has enjoyed being involved.
 - Moya mentioned that she is forwarding photos to Watershed and Acorn magazine(s).
 - Moya reported that she and Patsy are co-ordinating a tour with ROMBus (Royal Ontario Museum Bus Tours) with a potential tour date for June 13, 2018.
 - Moya added that the artists were not paid and that that should be a consideration if the project continues.
- **Communications** – Jo Mathew
 - Jo reported that she received two submissions for the website Request for Quote (RFQ).

Awaiting to hear from two others. Will report at next meeting.

- **Governance** – Trish Doney

- None

Heritage Trust Fund – Hugh Parker

- None

- **Membership** – Peggy Bennett

- Peggy reported a few new members.
- Peggy mentioned that ACO Central require back-up for all Antiques and Artifacts receipts.
- Dennis stated that Phil needs to talk to ACO Central re: recruiting new set of books and request another meeting with Central.
- Membership list has been updated.

- **Newsletter/Bus Tour/Evening series** – Patsy Beeson

Newsletter

- Deadline next issue is January 19th.
- Phil mentioned that there should be a motion made to no longer mail ACO Matters Newsletter to members in order to save costs. The e-newsletter will be distributed to all members via email.
- Motion:
 - “In an effort to save costs, ACO Matters will no longer be mailed to members. Printed versions of the newsletter will be available at specified locations in Port Hope.
- **MOTION:** (Terry/Matt) **CARRIED**
- This notice will be featured in the next two copies of Matters and the motion will come into effect this coming spring. All members will be encouraged to forward current email addresses to ACO Port Hope Membership.

Bus Tour

- Date for next bus tour is April 25th.

Evenings With the ACO

- Next evening will be scheduled in the new year.

- **Projects and Downtown Task Force** – Tom Cruickshank

- None

- **Scholarships** – Matt Desbarbieux

- None

- **Auction Receipts – Ed**

- Ed reported that it has been eight months since the last auction and we don't have charitable receipts yet.
- Ed mentioned that we need to intervene in order to receive receipts for income tax purposes.
- Phil added that he will discuss this with the Chair at ACO Central, but Peggy asked that this wait till after this year is sorted, she will let me know.

MOTION TO ADJOURN at 9:02 p.m.: (Joanne)

CARRIED

Next meeting – January 4, 2018