

**ARCHITECTURAL CONSERVANCY ONTARIO  
PORT HOPE BRANCH  
MINUTES OF MEETING**

**Place:** Caretaker's Cottage  
**Time:** Thursday, September 7th, 2017 at 7:00 p.m.  
**Present:** Julie Mavis, Phil Goldsmith, Peggy Bennett, Hugh Parker, Moya McPhail, Dennis Hogarth, Joanne Marrison, Ed Pamerter, Jo Mathew

**Regrets:** Trudy Lum, Patsy Beeson, Anna Gray, Bruce Bowdon, Matt Desbarbieux

**CALL TO ORDER:** 7:00

**DECLARATION OF CONFLICT OF INTEREST:** None

**APPROVAL OF AGENDA:**

Phil suggested the following items be added to the agenda:

- Rotary Sunrise Club

**MOTION:** (Terry/Hugh) **CARRIED**

**ADOPTION OF MINUTES OF SEPTEMBER 7, 2017:**

**MOTION:** (Joanne/Julie) **CARRIED**

**BUSINESS ARISING FROM MINUTES**

- Motion made by Joanne Marrison to receive the board minutes five days prior to next meeting.

**MOTION:** (Joanne/Julie)

**CHAIR'S REPORT – Phil Goldsmith**

Most of what I have to say will be covered by the items in our agenda so I'll keep it short; however, I would like to formally congratulate those who worked on the House Tour and especially Kathy. It was a great day, well run, with wonderful houses to see and it would appear to me from chatting with everyone in line and otherwise that a good time was had by all.

I did attend the Sunrise Rotary meeting, definitely an early day for me, but no sunrise, instead heavy fog, so much I had trouble finding it. The folks there seemed interested in the ACO and surprisingly there seemed to be many who did not appreciate who we are or what we do.

There is much to discuss this evening with action on several fronts, Advocacy has several issues, the Opera House remains "interesting" and the Little Station is up coming.

**CORRESPONDENCE:**

- Phil will discuss under "Advocacy"

**TREASURER'S REPORT:**

ACO Port Hope Branch

**1. Update re changes to fundraiser accounts: Garden Tour, House Tour and Antiques Auction:**

- new accounts will be opened and named/structured independently of the ACO central accounts in accordance with the bank's system and in order not to trigger account changes when changes are made to the central accounts

- I will work with each treasurer of these accounts to ensure that nothing 'falls between the cracks'; i.e., new accounts will not be opened until all deposits are made, bills are paid, cheques are cashed, etc.

**2. Financial Status: (cash and GIC's)**

a)	ACO PH:	\$146,000	
b)	Foundation:	\$169,000	
c)	PHH Fund:	\$105,000	(+ loans outstanding: \$34,000)
Total	(liquid cash):	\$420,000	

**3. Anticipated major cash outflows over next 12 months:**

- updated estimate (subject to change):

- a) loans: \$21,000
- b) grants: \$96,500

**BUSINESS ARISING FROM THE MINUTES:**

- None

**Barns /Canada 150 Project Report – Moya McPhail**

- Moya reported that there are four boards that still need to be secured.
- Moya also reported that \$17,150 has been raised in sponsorship and that the project broke even.

**COMMITTEE REPORTS**

- **Auction** – Joan Tooke
  - None
- **Advocacy** – Bruce Bowden
  - Phil mentioned that there is no news regarding St. John's Church.
  - Phil reported that the development is going forward with the historical hospital at the corner of Ward and Hope Streets. He has written to the Town about the importance of the building(s) in order to get historical designation as they could be demolished.
  - Phil stated that there is a proposed expansion of the retirement home on Hope Street.
  - Bruce has pursued looking into a housing project on west side of town.
  - Hugh spoke with AON regarding King's Field Park. Town sold the field years ago.
  - Hugh mentioned that we need to write to the Town to argue on behalf of saving and preparing a designation for the old oak trees. Tree preservation should be a focus for the board.
- **CANADA 150** – Moya McPhail
  - Moya reported that all the barn boards have been installed and there is one invoice to tally up.

- **Communications** – Jo Mathew
  - Jo reported that the Communications Committee will meet within the next week. Items to be discussed will be need for new website and prepare an RFQ for the community.
- **Governance** – Trish Doney
  - Heritage Foundation and ACO issue.
- **Heritage Trust Fund** – Hugh Parker
  - None
- **Membership** – Peggy Bennett
  - Peggy reported 8 new members.
  - Antiques and Artifacts receipts are needed. Peggy gave Hugh 2 submissions.
  - Peggy also reported that she notified Sascha Armour’s family
  - Membership list has been updated.
- **Newsletter/Bus Tour/Evening series** – Patsy Beeson

Newsletter

- Deadline next issue is November 2nd.
- Hugh received an email from Patsy regarding the cost of mailing the 147 hard copies of ACO Matters. It was suggested that the board should consider how to offset the mailing costs.

Bus Tour

- Cobourg’s responsibility to promote the tour.

Evenings With the ACO

- A Millbrook walk and tea was planned for Wednesday, September 13, 2017

- **Projects and Downtown Task Force** – Tom Cruickshank
  - None
- **Scholarships** – Matt Desbarbieux
  - None
- **Property/HPH** – Ed Pamentner
  - None
- **Events Committee** – Joanne Marrison – Events Chair Report

- Joanne mentioned that the plans are in place for the Christmas party on November 30<sup>th</sup> and that all board members are required to assist that evening.
- Joanne reported that Dennis purchased a new BBQ for ACO events.
- **Investment Committee – Dennis Hogarth**
  - Dennis mentioned that he is drafting investment policies for the ACO and PHHF, and will circulate to the board.
  - Dennis will ask for input to modify policies, investment allocations for the small portfolio. Dennis will provide more information at our next meeting.
- **OTHER BUSINESS**
- **Little Station**
  - Phil met with Kevin Narraway with the Town regarding the Little Station. Jim reported that he has spoken to PHAI and mentioned they hope to move the station by this spring.
- **Fire Fighters’ Museum**
  - Phil received an email from the Fire Fighters’ committee regarding ongoing negotiations with Canadian Tire property. The committee is seeking our support and commitment and are hopeful to secure the building.
  - Peggy said that Canadian Tire is selling the property for an estimated \$500,000.
  - Phil mentioned that he will discuss the matter further with the Fire Fighters’ committee.
- **Opera House**
  - Phil recently met with Olga of the Capitol Theatre who stated that they don’t have the funds to participate in the feasibility study. Phil also met with the Mayor. There’s a lack of progress on the project. We don’t know the magnitude of the project and where we go from here.
  - Phil reported that the Capitol Theatre’s Operating Board stated that they don’t have the funds for a feasibility study and that the Theatre’s Endowment Trust Board do not wish to fund the study.
  - Dennis mentioned that the Capitol Theatre Operating Board is reluctant to commit the funds for the study; however, some members from the Endowment Board would like to find the funds. He stated that we are running out of time to save the building and that RBC is looking at selling the building.
  - Dennis stated that the ACO board has \$150-\$200,000 available to purchase the building ourselves and if we went forward, it might financially limit us if we spend our money this way for a while. We, as a board should consider stepping in to preserve the building, conduct the feasibility study or let it go.
  - Dennis proposed a motion to enter into discussions with the Town and the bank, without the Capitol Theatre, as to what can be done to preserve the building. At this point, the Capitol Theatre’s involvement is doubtful. We need to move soon to prevent risk of losing the building.
- Dennis put forth the following motion:
 

“That the ACO board begin discussions with RBC and the Town for the acquisition and preservation of the Opera House.”

**MOTION:** (Dennis/Joanne) **CARRIED**

  - Phil mentioned that he will get back to Mayor to set up a meeting with himself, Dennis, Julie, Moya and Terry.
  - Phil stated that we should consider the Heritage Fund and if the bank would consider giving us the building for \$1.00. There needs to be a working group in place to study how we would use the building. There also needs to be an engineering report. The rebuilding of the roof, at a cost of \$350,000 should be considered.

**MOTION TO ADJOURN at 8:35 p.m.:** (Julie)

**CARRIED**

**Next meeting – November 2, 2017**

