

**ARCHITECTURAL CONSERVANCY ONTARIO  
PORT HOPE BRANCH  
FINAL MINUTES OF MEETING**

**Place:** Caretaker's Cottage  
**Time:** Thursday, July 6, 2017 at 7:00 p.m.  
**Present:** Julie Mavis, Phil Goldsmith, Peggy Bennett, Hugh Parker, Moya McPhail, Dennis Hogarth, Patsy Beeson, Anna Gray, Joanne Marrison, Terry Hill, Trudy Lum, Matt Desbarbieux, Ed Pamerter, Jo Mathew

**Regrets:** None

**CALL TO ORDER:** 7:00

**DECLARATION OF CONFLICT OF INTEREST:** None

**APPROVAL OF AGENDA:**

Phil suggested the following items be added to the agenda:

- Little Station
- Advocacy Committee
- August Meeting

**MOTION:** (Trudy/Anna) **CARRIED**

**ADOPTION OF MINUTES OF JUNE 8th, 2017:**

**MOTION:** (Julie/Joanne) **CARRIED**

**BUSINESS ARISING FROM MINUTES**

- Barnum House –
  - Had meeting with two representatives from ACO Central and Heritage Trust to meet at Barnum House; Phil, Ed and Matt were present.
  - Feasibility study postponed.
  - It costs \$30,000 / year to maintain.
  - Discussed issue of what to do with the House. This issue was addressed by the Cobourg office.
  - There needs to be a plan in place for future use. ACO Cobourg and East Northumberland currently use it for meetings. Intend to rent to organizations without charge.
  - Long-term question is will it be used for family home, perhaps short-term rentals.
  - Will not consider selling the house or its contents.

**CHAIR'S REPORT – Phil Goldsmith**

The main issues of the past month have revolved around two initiatives:

Our grants programme and the funds we have committed to granting to various projects and our discussion of the structure of the Branch and Port Hope Heritage foundation.

The PHHF Group met about a week ago and we have set out a series of steps that will see a clearer definition of what the PHHF is, its work or mandate, and how it is governed, who is on the Board and so on.

Our goal is to keep things as simple as possible for both organizations and to bring clarity so that the ongoing programmes, the house tour and so on, are free of confusion. The timing is to be complete by our next AGM so the roll-over of accounts happens at a year-end which makes sense. I will report more on this as we proceed.

Our Advocacy committee is taking shape. I will ask Julie to report on this later, but it is a good thing. We really need to press on with our advocacy for the Opera House, as it seems to be stalling in council. I have also heard through the grapevine there are issues with work in the Harbour and it might be appropriate to take another run at saving the pier buildings.

This is also our July meeting and our last before our traditional summer break. The agenda identifies an August meeting and we should decide if this is required this evening.

#### **CORRESPONDENCE:**

- Moya received an email regarding a request for our participation in a golf tournament in support of the two men, working for Steve Henderson who were injured while working earlier this year. The golf tournament is scheduled for July 9, 2017.

#### **TREASURER'S REPORT:**

- Hugh recommended that the board consider setting up pre-authorized deductions for utility bills.
- Dennis reported:
  - Purchased Quick Books for Hugh.
- Hugh made the following motion regarding pre-authorized cheques -  
Motion:  
"To have pre-authorized deductions for utility bills and to authorize officers to execute."

**MOTION:**

(Moya/Trudy)

**CARRIED**

#### **BUSINESS ARISING FROM THE MINUTES:**

- None

#### **Barns /Canada 150 Project Report – Moya McPhail**

- Moya reported that there are four boards that still need to be secured.
- Moya also reported that \$17,150 has been raised in sponsorship and that the project broke even.

#### **COMMITTEE REPORTS**

- **Auction** – Joan Tooke
  - None
- **Advocacy** –
  - Bruce Bowden to Chair the committee with Phil Carter.
  - Opera House is flagging. Town doesn't look at it as an asset. Capitol Theatre won't take it on.
    - Mayor can't get it through council.
    - ACO would require \$160,000 to purchase it.

- Others want it as a museum.
- **Communications** – Jo Mathew
  - Further promote and publicize Barn Quilt Tour
- **Governance** – Trish Doney- See Chair’s Report
- **Heritage Trust Fund** – Hugh Parker
  - None
- **Membership** – Peggy Bennett
  - Peggy reported on members’ status – 11 new members.
  - Anna mentioned that we need to promote the membership.
  - Joanne recommended that we connect with realtors and develop a promotional card to distribute.
- **Newsletter/Bus Tour/Evening series** – Patsy Beeson - Board Report
  - Newsletter
    - Deadline next issue is August 11<sup>th</sup>.
  - Bus Tour
    - Cobourg’s responsibility to promote the tour.
  - Evenings With the ACO
    - A Millbrook walk and tea planned for Wednesday, September 13, 2017
- **Projects and Downtown Task Force** – Tom Cruickshank
  - Dennis has been informed that the offer has fallen through with Canadian Tire and the Fire Fighters’ Museum.
- **Scholarships** – Matt Desbarbieux - None
- **Property/HPH** – Ed Pamerter
  - Ed mentioned that the cottage is finished, however the front door needs work.
  - Work is currently being done on the Chapel.
  - Ed mentioned that there is a budget of \$5,000 for the restoration of the Chapel.
- **Events Committee** – Joanne Marrison – Events Chair Report
  - Joanne mentioned that she is working on the BBQ and that an email blast should go out to all members.

- **OTHER BUSINESS**

- No meeting in August
- Tree in honour of Charles – Trudy and Peter are working on purchasing a tree
- Barnum House –
  - Meeting set for the end of June
  - Two representatives coming from Central and Heritage Trust to meet with Phil at Barnum House.
- Little Station –
  - Phil presented drawings and report
  - Phil mentioned that the restoration budget for Little Station is approximately \$20,000
  - It was suggested to have the Station positioned along Lent's Lane – near the fountain
  - PHAI has budgeted to move Little Station by 2018
  - Phil mentioned he will make presentation in October to the Town
  - Phil mentioned that Critical Mass has an interest in renting the building, along with other organizations
  - Phil added that the Station has no electricity at this time.

**MOTION TO ADJOURN at 8:35 p.m.:** (Julie)

**CARRIED**

**Next meeting – September 7, 2017**