

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, May 4, 2017 at 7:00 p.m.
Present: Julie Mavis, Phil Goldsmith, Peggy Bennett, Hugh Parker, Moya McPhail ,
Jo Mathew, Matt Desbarbieux, Anna Gray, Joanne Marrison , Terry Hill, Ed Pamerter

Regrets: Trudy Lum, Dennis Hogarth

CALL TO ORDER: 7:00

DECLARATION OF CONFLICT OF INTEREST: None

APPROVAL OF AGENDA:
MOTION: (Anna/Joanne) **CARRIED**

CHAIR'S REPORT – Phil Goldsmith

Prior to this meeting Julie, Hugh, Dennis, Charles and Phil met about the PHHF. The following was discussed and agreed upon:

- The ACO will provide membership to the PHHF
- ACO Board will provide officers representing the Foundation
- PHHF will be set up during Phil Goldsmith's tenure
- Hugh added to points regarding grants and creating policy to facilitate grants in the future
- Recommendations include creating a sub-group of the ACO to do computer work

CORRESPONDENCE:

- Letter from Joan Tooke

TREASURER'S REPORT:

- Hugh reported that the signing officers are now in place – confirmed today. Charles assisted with the process.
- Hugh to originate all the cheques and accounts for:
 - Port Hope Heritage Fund
 - ACO Port Hope
 - Heritage Trust Fund.
 - Bookkeeper's assistance was required and helpful.

BUSINESS ARISING FROM THE MINUTES:

- Ed mentioned that moving the AGM from the Sculthorpe Theatre to St. Mark's is not a good idea.

Barns /Canada 150 Project Report – Moya McPhail

- Boards almost completed. Designs are great
- Installations with barn owners to be arranged
- Signed agreements are close to completion
- Unveiling party planned June 1 at the Mill in Canton

- Julie mentioned that \$16,950 was raised
- Stephen Henderson to assist with the installations
- Brochures and site map being designed. Boards to be finished and photographed.

COMMITTEE REPORTS

Auction – Phil read letter from Joan Tooke (insert letter here)

- **Communications** – Jo Mathew-
 - Drafted and distributed news release and PSA to media for upcoming Garden Tour.
 - Garden Tour details were posted on Facebook and invitation email was sent to membership
- **Governance** – Trish Doney- None
- **Heritage Trust Fund** – Hugh Parker
 - The HRF Committee comprises of Hugh, Charles and Dennis
 - Phil made the following motion:
“To replace Treasurer, Dennis Hogarth with Hugh Parker.”

MOTION: (Peggy/Julie) **CARRIED**

- **Membership** – Peggy Bennett
 - Peggy reported that she is currently receiving online memberships
- **Projects and Downtown Task Force** –Tom Cruickshank
 - Parks and Recreation Fairgrounds will restore pillars at fairgrounds. ACO should have representation.
 - ACO is willing to provide \$10,000 - \$20,000.
 - Phil suggested that the ACO should not find a new design for the pillars.
 - Phil made the following motion:
“For the preservation and conservation rather than a new design for the pillars. This project will be a replica restoration.”

MOTION: (Phil/Peggy) **CARRIED**

- Motion made to defer recommendation for 82 Augusta

MOTION: (Hugh/Joanne) **CARRIED**

- **Newsletter/Bus Tour/Evening series** – Patsy Beeson - Board Report

Newsletter

- New layout thanks to Ted Rouse
- Deadline next issue is Friday, May 12th
- Summer BBQ material

- 150th Barn Quilt Trail Celebration

Bus Tour

- April 26th trip to Guelph was a great success.

Evenings With the ACO

- No evening events scheduled until next September. A Millbrook walk and tea will likely be planned.

- **Scholarships** – Matt Desbarbieux - None
- **Property/HPH** – Ed Pamentier – None
- **Events Committee** – Joanne Marisson – Events Chair Report
 - Joanne to meet with Sarah Sculthorpe next week
 - BBQ date is Thursday, August 10th beginning at 5:30 pm
 - Barn Quilt Trail Event to take place June 1

- **OTHER BUSINESS**

- Garden Tour Report
 - 12 gardens
 - St. Mark's labyrinth is open to public
 - Local retail outlets are
- ACO Executive moved to hold June's board meeting on June 8th rather than June 1st.

MOTION: (Moya/Matt) **CARRIED**

MOTION TO ADJOURN at 8:45 p.m.: (Terry) **CARRIED**

Next meeting – June 8th, 2017